



**Trustees' Report and Financial  
Statement 2012 for the Parochial  
Church Council of St Mary,  
Wistaston with St Luke, Willaston**



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**Registered Charity number 1130599**

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**This report comprises of the Trustees Report on pages TR1 - TR10 and the Financial Statement on pages FS1 - FS6**

**The Annual Parochial Church Meeting is on Sunday 21st April 2013, St Mary's Church Hall, following the Morning Service at approximately 12 noon.**

**The Agenda for the Meeting of the Parishioners & the Annual Parochial Church Meeting can be found on page TR5 of this report.**

**If you are on the Electoral Roll your attendance is required. Please take some time to read through this report before the meeting so as you may be fully informed.**

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### **Aims and Purposes**

St Mary's & St Luke's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Mike Turnbull, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church, Churchyard and Church Hall Wistaston, and St Luke's Church Willaston.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at both churches. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of all the buildings mentioned above.

### **Achievements and Performance**

#### **Worship and Prayer**

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. For example, BCP Evening Prayer & BCP Holy Communion provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more outgoing worship such as that provided by Life Issues or JCExtra within our parish.

There are daily said Morning Prayer services and our Sunday Worship provides opportunities for all ages to worship including Junior Church.

All are welcome to attend our regular services. The average weekly attendance, counted during October, was 115, generally Christmas attendances were lower this year, Easter services were well attended.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 35 baptisms and 14 weddings and held 32 funerals in our church this year.

### **Deanery Synod**

Four members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. Please see the included report for the activities of the Synod this year. There is one vacancy at the moment - perhaps it could be you?

### **Growth Action Planning (GAP)**

We are committed to the Diocesan GAP initiative and are currently in Year 3. The PCC created the following Vision Statement and identified the following Goals which have been reviewed over the years and agreed with the Diocese.

### **Our Vision Statement**

Our vision is to be a welcoming, Christ-centred church, where everyone is valued and nurtured, actively sharing the joy of Christ in our communities.

The Goals for our Growth Action Plan for 2013 are:

1. Looking to the Future - ensuring we encourage, support, nurture and help our young people so they can pray together, worship together, learn together, live out their faith together, grow in faith together.
2. Working with and in our Local Community - serving our community and showing God's love through our actions.
3. 3. Developing Discipleship - praying together, worshipping together, learning together, living out our faith together, growing in faith together.

### **Magazine**

Our parish magazine is published every other month and is delivered and available at both churches and the Church Hall. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. The Magazine is available to download from our website at [bit.ly/clmag](http://bit.ly/clmag)

### **Giving**

As a PCC we give away 10% of our planned and plate giving to various Charities each year. In 2012 we gave away £7130 and it was given to: Church Missionary Society / SAMS, Crosslinks, Tear Fund, USPG, The Bible Society, The Children's Society, The Church Army, CPAS, Clergy Pensions, St Luke's Hospital for the clergy and Chester Clergy Family Trust, Crewe Christian Concern, The YMCA Crewe, Christians Against Poverty. These Charities were chosen in 2011 and will be reviewed by the PCC in 2015. Individual amounts are available from the treasurer on request.

### **Ecumenical Relationships**

The church is a member of Churches Together in Crewe and we have been involved, where possible, with meetings, services and events through the year.

## **Financial Review**

In 2012 we recorded a surplus in our income over expenditure of £4,917 which is very welcome. This is because our Raise the Roof appeal (including the insurance claim) exceeded the costs of the roof repairs and we received a generous legacy.

The accounts analyse these figures and the main features of the year include; £21,200 expenditure for major repairs including the roof repairs, the Raise the Roof appeal raised £18,078 plus a £5,000 insurance claim and we benefited from a legacy of £5,000. In conclusion the increase in total net assets is marginally less than the legacy we received.

## **Reserves Policy**

It is PCC's policy to maintain a balance on funds (if possible), which equates to at least three months unrestricted payments, equivalent to £28,500 to cover emergency situations that may arise from time to time.

## **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Kath Jones and Mike Carter who have worked so tirelessly on our behalf and Howard Barker who has helped us all to understand the church's accounts and its finances.

## **Structure, governance and management**

The PCC is a charity registered with the Charity Commission; Registered Charity number 1130599. The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's & St Luke's the membership of the PCC consists of the Rector, Associate Priest, Churchwardens, the Reader, Pastoral Worker, Deanery Synod Members and members elected by those members of the congregation who are on the electoral roll of the church.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year with an average level of attendance of 80%. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include fabric and finance, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

## **Administrative information**

The correspondence address is C/O The Parish Administrator, Church Office, Church Lane, Wistaston, Crewe. CW2 8HA. 01270 567119. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

**Current PCC members are:**

Name	Elected or Role	Retire
Mike Turnbull	Rector	Ex Officio
Ken Sambrook	Assoc Priest	Ex Officio
David Illing	Reader	Ex Officio
Ann Stubbs	Pastoral Worker	Ex Officio
Howard Barker	Elected	2013
Richard Barr	Elected	2013
Henrietta Thompson	Elected	2013
Vacant	Elected	2013
Vacant	Elected	2013
Geoff Armitage	Elected	2014
Sheila Armitage	Elected	2014
Catherine Gallagher	Elected	2014
Mike Felton	Elected	2014
Diana Carter	Elected	2014
Joy Chaplow	Elected	2015
Jan Webb	Elected	2015
Daphne Gregory	Elected	2015
Sylvia Davey	Elected	2015
Alison Howells	Elected	2015
Robert Howells	Diocesan Synod	2015
John Molloy	Deanery Synod	2014
Sheena Sambrook	Deanery Synod	2014
Simon Bartholomew	Deanery Synod	2014
Vacant	Deanery Synod	2014
Kath Jones	Warden	2013
Mike Carter	Warden	2013
Elected Members	15 (based on an ER of over 200)	
Deanery Synod Reps	4	
Diocesan Synod Rep	1	
Ex Officio	6	
<b>Total PCC Size</b>	<b>26</b>	<b>(Actual 23)</b>

**Non PCC Members with a PCC responsibility**

Electoral Roll Officers: Sue & Bob Squirrell

Child Protection Coordinator: Sue Squirrell

Bank - The Cooperative Bank, PO Box 250, Delf House, Skelmersdale. WN8 6WT.

Independent Examiner

Bob Squirrell, 31 Whirlow Road, Wistaston, Crewe. CW2 6SR.

Architect- Mr John Carter, No 1 The Green, Astbury, Congleton, Cheshire. CW12 4RQ. Tel: 01260 271313

Day to day management of the Church is exercised by the Rector and Wardens.

## **Meeting of the Parishioners**

To appoint the Churchwardens

All are welcome to attend this meeting

- 1 Appointment of Churchwardens

## **Annual Parochial Church Meeting**

*Only those on the church Electoral Roll are allowed to comment or vote*

### **Agenda**

- 1 Apologies for Absence

- 2 Minutes of the APCM 2011 (pages 6 & 7)

- 3 Formal Reports

*Financial report: If you have any questions on the enclosed accounts, which have been Independently Examined and accepted by the PCC, that you would like our Treasurer to answer then, where possible, please submit the question to the Treasurer 48 hours before the meeting so as he can give an informed reply to you at the meeting.*

- 4 Elections and Appointments as below

- i. Elect Members for the PCC (5 places)

- ii. Appoint Sidespeople

- iii. Appoint an independent Auditor/Examiner

- 5 Time for questions

- 6 AOB

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The first meeting of the new PCC is on 21st April 2013 following the Annual Meeting (this will be held in Howe Room) when the Officers will be elected. There will be no other business at this meeting.

The next full PCC meeting will be on held Monday 20 May 2013, 7.30pm, at St Luke's.

The Archdeacon's Visitation for Church Wardens and Sidespeople will be held on Thursday 16 May 2013, 7.30pm, at St Mary, Sandbach.

**Minutes of the Parish of St. Mary's Wistaston**  
**Annual Parochial Church Meeting 22nd April 2012**

Two errors were noted in the agenda:

- 4.i is not necessary as there is no deanery synod election this year
- 4.ii should read 10 places available on the PCC, not five

**Meeting of The Parishioners**

Two nominations for church wardens were received - Kath Jones and Mike Carter. They were appointed and will continue in their role until the next APCM. Mike Turnbull expressed a vote of thanks to Kath and Mike for all their hard work, help and support over the last year and said how much he was looking forward to working with them in the year ahead.

**APCM**

1 Apologies for absence

Sue Squirrell, Jenny Shirt, Clive Biggs, Peg James, Anne Stubbs

2 Minutes of the APCM 2010

The minutes from last year's APCM were accepted as a true record of the meeting.

3 Formal Reports

Written reports been available for two weeks for parishioners to read. There were no

4 Elections and appointments

ii Elect Members of the PCC (5 members)

There were 10 spaces for PCC members to be elected to this year; 8 nominations were received and therefore no election was necessary. Members of the PCC commencing their term of office now are:

Daphne Gregory, Joy Chaplow, Mike Felton, Jan Webb, Di Carter, Sylvia Davey, Alison Howells & Catherine Gallagher

iii Appoint Sidespeople

All those listed in the APCM 2012 booklet are willing to continue as sidespeople at St Luke's and St Mary's.

A vote of thanks was given to all who have served in this role over the this last year and previous years. Mike Turnbull was pleased to say that Brian Simpson, who has been helping out at St Luke's, has been nominated to join the list and is now accepted as an official sidesperson for this year.

iv Appoint an independent auditor/examiner

For the level of our finances we need an independent examiner. Afford Bond in previous years have done it for free but this year have had to charge. The treasurer, Howard Barker, and Mike Turnbull have been looking at the essential requirements for an independent examiner. We now know that this can be someone who is a member of the congregation but not on the PCC. Bob Squirrell has kindly agreed to be our independent examiner with no charge. His appointment as our independent examiner was unanimously agreed.

5 Time for questions

No questions were forthcoming.

6 AOB

- At the PCC meeting on 19th March, the church's child protection policy was once more agreed.
- Sylvia Davey commented on the low interest rate from the bank account and asked can a charity benefit from an ISA? The answer was no, as a charity is not treated the same way as an individual.
- Mike thanked everyone in the congregation, and those in positions of special responsibility, for this year, saying that it is a great place to be a minister and that he really enjoys the support received from everyone.

- Kath offered her thanks to Mike and Sarah Turnbull for all the hard work they have put in over the last 4 years, noting that a great effort has gone in to achieving regular attendance on Sundays of up to a hundred and frequently more, the activity that goes on in childrens clubs etc.
- Mike made it clear that we can't escape the challenges that we have coming up over the next year, particularly with respect to the finances as can be seen from Howard's financial report. Only £5000 worth of the loss of lead stolen from roof is covered by the insurers and the cheapest initial estimates are in the region of £20000. There will be fundraising over next few months to make up shortfall.

- The running of the church hall will be undergoing some changes as Mike and Di Carter

The meeting was closed by the Rector thanking everyone for their attendance, attention and for the food that had been brought for the bring and share lunch.

Forty three parishioners were present at the meeting.

## Official Reports 2013

### Fabric Report

#### St Mary's

1. The stolen lead flashings from the Choir Vestry were replaced by stainless steel following the necessary planning permissions and agreement from the Diocese. Fund raising to cover the cost was very successful and produced a surplus.

2. In 2012, the due Quinquennial inspection was carried out by our architect. A number of issues were raised with varying degrees of priority for attention. Good progress has been made with clearing all but one of the most urgent requirements. The remaining tasks will be tackled, according to their priorities over the next two/three years. These include surveys to be done regarding possible woodworm in the nave roof and repairs to one of the finials on the tower.

#### St Luke's

Only general maintenance items have been needed during 2012. There were no major projects.

#### Church Hall

1. The heating boiler has required attention on two occasions and a minor modification is to be carried out. It should be noted that the boiler is approximately 40 years old and some spare parts may not be easily or cheaply obtained.

2. A leak from the roof has been noted, occurring when the wind/rain is blowing from a particular direction. It has not yet been possible to identify the exact origin point of the leak.

#### St Mary's Churchyard

1. One of the sheds has been demolished and surplus items disposed of. A further review of the contents of the remaining shed will be progressed.

2. It has been noted that some of the tarmac paths around St Mary's are in need of repair.

3. An offer has been received for the renovation of the steps to the Church Hall car park.

4. In the Quinquennial report, it was recommended that an arboriculturist's report be obtained on the trees in the Churchyard.

Mike Carter

## **Parochial Church Council – Secretary's Report**

Since the last Annual Parochial Church Meeting (APCM) in April 2012, the PCC have met on six occasions over the past 12 months, with one extra meeting taking place after the APCM on 22nd April 2012.

2012 proved to be a very exciting year for our church and here are some of the highlights:-

- A beacon was lit at the top of the church tower to commemorate the Queen's Diamond Jubilee.
- In early June Daisy Wybrow was crowned as our new Rose Queen at the Annual Fete which sadly turned out to be a very wet day, but the event was extremely well attended nevertheless. Her chosen charity is the Children's Society and she and her family have held many enjoyable fundraising events throughout the year.
- Eleven candidates were confirmed by Bishop Robert. The day proved to be so enjoyable that an invitation was sent to the Bishop asking him to join us on Palm Sunday when the congregation are invited to stay after the service for a Bring and Share Lunch.
- We are now in Year 3 of our GAP programme and Goal 1 concerns our young people. The highly successful club called JC Extra launched last year continues to grow from strength to strength, the young people meet on the final Friday in each month. A Bible Study called Movie Issues meets on the first Sunday of each month too and has been received with equal enthusiasm as the JC Extra Club.

Special Events – Another good year of social events for the church family. The Funky Choir.com were invited to sing at this year's Harvest Supper and proceeds from the night were divided between the choir and a very worthy cause the Agricultural Chaplaincy. The "Carols on the Green" took a new format this year; a large crowd attended and everyone had a very enjoyable evening.

There has been much news over the year concerning our buildings:-

- As a consequence of the lead that had been stolen from the roof of St Mary's Church a "Raise the Roof" appeal was launched in earnest and through fundraising events and the generosity of many people the funds rolled in and work commenced on 8th October before the winter weather arrived.
- Early in the year a letter was received from the Parish Council expressing their concern over the ownership of the triangle of land in front of the church. We are very grateful to John Molloy who is investigating this matter on our behalf.
- Chancel Repair Liability – Historically the congregation/parishioners were responsible for repairs to the nave of their church and the Rector for repairs to the Chancel. To help him with his costs he gained income from produce off the land and tithes. For each parish a document should exist called the Record of Ascertainment which itemises the rent charge values for all the Chancel Repair Liabilities (if any still exist). On behalf of the PCC Mike Carter has put in endless hours investigating this matter and hopes to report back to the Land Registry by October 2013.
- As last year on-going maintenance/improvement work has been carried out throughout the year in all our buildings by professionals and volunteers.

The Treasurer reports at each of our meetings and further details can be found in his report.

Joy Chaplow - PCC Secretary



## Deanery Synod Report

February 2012 - St Michaels Coppenhall Crewe

The Archdeacon; The Venerable Ian Bishop

The Archdeacon addressed the problem of declining attendance in the centre of Crewe, which is facing a drop of 25% since 2003. This is reflected in the difficulty in meeting Parish Share in a number of parishes. The maintenance of buildings is a huge problem and in the case of Christ Church closure will happen in the future as the population of the Parish has declined dramatically in recent years

The Archdeacon then suggested ways of approaching the problem such as;

1.) Pioneer Ministry; This crosses parish boundaries and could involve church-planting to assist existing places of worship.

2.) Partnership with other Churches and/or Christian organisations.

3.) Close examination of our churches and how we present ourselves.

A discussion followed and the matter will be considered by the Standing Committee, and future Deanery Synods will address the concept of Outreach and growth in the context of the Deanery as a whole.

May 2012 – Burleydam

Peter Hart - Parish Life – Events

The Standing committee agreed that a Questionnaire should be sent to Parishes enquiring about 'Outreach'. This information will be used to build a composite picture and be useful in reporting to Diocesan Committees.

The Archdeacon has addressed a meeting about Crewe Town Centre and a gathering of Treasurers and Wardens was held in April. All this helps in deciding a strategy for the future of the Deanery, as how best to spread the Gospel and encourage people to worship.

Hopefully, Mission/Evangelism will not be threatening but something we can approach in small steps.

Ways of reaching-out will not be the same for every parish. Maybe, some aspects would be approached as a Deanery, e.g. Pioneer Ministry as outlined by the Archdeacon.

Peter concluded by explaining the questions to be addressed in Parishes in the next months.

October 2012 – St Marys Nantwich

The Deanery Synod members took part in a service of Holy Communion and were given a parish profile and history by Rev Stephen Snelling.

November -Deanery Service

A Deanery Service of Evensong was held at All Saints on All Saints Day on 1st November and parishes were asked to bring their Parish Banners for a procession . The Service was well attended by approximately 90 people who enjoyed a buffet provided by All Saints and paid for by the Deanery.

Kevin Owen

Nantwich Deanery Synod Secretary

March 2013

## Electoral Roll

This year, in line with Church of England policy, the Electoral Roll has had to be completely renewed, which means that all those who wish to be on the Electoral Roll have to reapply. This process began in February and we have made every effort to make people aware that this is the situation this year.

For all those who live out of parish, who do not attend regularly, we sent a letter by post and for six weeks we have had a Notice on the Church Door (at both churches) and a Notice on the Notice Sheet which has been reinforced by verbal notices during services. Sadly, six people on the Electoral Roll have passed away since the last Annual Meeting.

At the 2012 Annual Parochial Church Meeting there were 285 names on the roll, 210 of which were resident and 75 non-resident. **Following the preparation of a new Electoral Roll this year: the total figure now stands at 232, of which 175 are resident and 57 non-resident.**

Sue & Bob Squirrell

Electoral Roll Officers

## Sidespeople at our Churches

Canon Law says "It shall be the duty of the sidespeople to promote the cause of true religion in the parish and to assist the churchwardens in the discharge of their duties in maintaining order and decency in the church and churchyard, especially during the time of divine service."

The following are the existing sidespeople, with Sunday duties, who wish to stand for re-election:

Some are designated 'Head Sidespeople' each with a specific task to assist the Church Wardens:

Mrs Diana Carter, Mrs Marian Carter, Mrs Jenny Forbes, Mr Neil Cadman (St Mary's); Mrs Daphne Gregory, Mr John Molloy, Mr Don Savage, Mr Brian Simpson (St Luke's).

Sidespeople: Mrs Cynthia Boston, Mrs Catherine Gallagher, Miss Pat Hudman, Mrs Linda Cooke, Mrs Peggy Poole, Mrs Kath Schofield, Mr Isaac Allotey, Mr Neil Cadman, Mrs Sylvia Davey, Mr Clive Biggs, Mr Alex Percival and Mrs Josie Percival.

All sidespeople, together with the existing and elected Churchwardens are required to attend the Archdeacon's visitation. This will be on Thursday, 16th May at St Mary's, Sandbach at 7.30pm. There are other dates and venues for anyone unable to attend this one.

Mike Carter	Kath Jones
Churchwarden	Churchwarden

## Treasurer's Report

As with last year I would like to begin with a sincere thank you to everyone who has given money this year. Thanking you individually might prove difficult so please accept this brief note as a token of my appreciation.

For many years our expenses have exceeded our income but I pleased to advise that in 2012 we made a surplus. This is due to several reasons including 1) our Raise the Roof appeal raised more money than the roof repairs cost after deducting the insurance claim (this was a magnificent effort by the whole church family) 2) the giving from the congregation increased which is also marvellous and 3) we were given a generous legacy which demonstrates how a church / charity can benefit through legacies. Prayers have been answered and we have been blessed in so many ways.

Our annual Financial Statements have been formatted differently this year and please speak to me if you have any questions. This is partly because the accounts now mirror the way we report our finances to the Diocese; it should also avoid us having to pay Accountants fees.

Our finances are affected by many issues, some are listed below, and many of these are outside of our control beyond good housekeeping measures:

- \* Parish Share paid to the Diocese increases annually
- \* Utilities (Gas, water, electricity, insurance) increase annually
- \* Interest paid on our bank accounts is very low
- \* Planned giving by the congregation (and tax return on Gift Aided giving) is increasing slowly
- \* Legacy income cannot be relied upon although this source of income can have a significant effect on our finances.

So how can we ensure our income exceeds our expenditure in 2013? All efforts need to be made to minimise our expenditure but the biggest influence on our finances is the amount we each give each week/month.

Please prayerfully consider how much you give and the way that you give. A standing order direct to the Church bank account each month reduces administration and you do not need to try and remember cash each Sunday. Also, do you pay income tax, if so, please complete a gift aid form so we can claim the tax back from HMRC (this is a significant source of income for us).

I appreciate that there is a squeeze, nationally, on finances but as Christians we are taught to be a joyful giver and I pray that our finances will improve through 2013 and we look forward to a bright future. Furthermore I am very aware of all the people that give their time and in other non-financial ways; these "gifts" are valued just as highly as the pounds and pence. Thank you.

Howard Barker - Treasurer

**Independent Examiner's Report to the members/trustees of  
St Mary's Wistaston & St Luke's Willaston, Parochial Church Council, Chester Diocese.**

I report on the accounts for the year ended 31st December 2012 which are set out pages FS2 - FS6.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) (available at [www.legislation.gov.uk/ukpga/2011/25/contents](http://www.legislation.gov.uk/ukpga/2011/25/contents)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

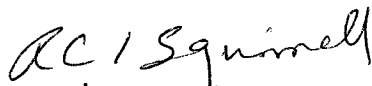
**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting recordshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Robert Squirrel  
31 Whirlow Road  
Wistaston  
Crewe  
Cheshire  
CW2 6SR

Signature



Date

26<sup>th</sup> March 2013

# Financial Statements for the Year Ended 31 December 2012

## Receipts and Payments Accounts

### St Mary's Wistaston with St Luke's Willaston

	Notes	Unrestricted Funds £	Restricted Fund £	Total Funds 2012 £	Total Funds 2011 £
<b>Receipts</b>					
1 Voluntary Income	3(a)	92,434	336	92,769	72,163
2 Activities for generating funds	3(b)	51,701	-	51,701	9,507
3 Investment income	3(c)	251	-	251	268
4 Church activities		<<From 2012 this is included in Line 2>>			23,598
5 Insurance Claims	3(d)	-	5,000	5,000	-
5 Total receipts		144,385	5,336	149,721	105,536
<b>Payments</b>					
6 Church activities	4(a)	116,504	5,220	121,724	116,451
7 Fundraising Trading	4(b)	13,031	-	13,031	11,425
8 Administration	4(c)	10,049	-	10,049	3,666
Total Payments		139,584	5,220	144,804	131,542
9 Excess of receipts over payments		4,802	116	4,917	-
10 Net transfers between funds					26,006
11 Balances b/f 1 January	Includes the three Accounts, Fixed Assets, Petty Cash minus any liabilities falling in the current year	71,244	411	71,655	97,661
12 Balances c/f 31 December		76,045	527	76,572	71,655

**St Mary's Wistaston with St Luke's Willaston**

**Statement of Assets and Liabilities  
as of 31 December 2012**

	Notes	Unrestricted Funds £	Restricted Fund £	Total Funds 2012 £	Total Funds 2011 £
<b>1 Fixed Assets</b>					
2 Church Hall & Equipment		19,395	-	19,395	19,395
3 St Luke's Church		2,663	-	2,663	2,663
4 New Bells		6,628	-	6,628	6,628
5 Sub Total		<u>28,686</u>	<u>-</u>	<u>28,686</u>	<u>28,686</u>
<b>6 Cash Funds</b>					
7 Cash at Bank and in hand	Includes Petty Cash Monies	21,043	527	21,570	937
8 Deposit Fund (DBF)		22,987	-	22,987	30,775
9 <b>Other Monetary Assets</b>					
10 Income Tax recoverable		7,925	-	7,925	12,289
11 <b>Current Assets</b>		<u>51,955</u>	<u>527</u>	<u>52,482</u>	<u>44,001</u>
<b>12 Total Assets</b>		<u>80,641</u>	<u>527</u>	<u>81,168</u>	<u>72,687</u>
<b>13 Less current liabilities</b>					
14 Creditors - amounts falling due within the year		4,596	-	4,596	1,032
		<u>76,045</u>	<u>527</u>	<u>76,572</u>	<u>71,655</u>
<b>16 Parish Funds</b>		<u>76,045</u>	<u>527</u>	<u>76,572</u>	<u>71,655</u>

Approved by the Parochial Church Council on: 30 March 2013  
And signed on its behalf by:



Howard Barker - Hon Treasurer



Rev'd Mike Turnbull - Rector

## Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2. The movements in designated and restricted funds during the year were:

Bank Accounts	Transfers Out	Transfers In
COOP A/C General	0	8,000
CBF Deposit 6001D A/C	8,000	0
CBF Churchyard A/C	0	0

3. Further Analysis of Receipts

		Unrestricted Funds	Restricted Fund	Total Funds 2012	Total Funds 2011
		£	£	£	£
a. Voluntary Income					
1	Tax Efficient Giving (Gift Aided)	30,366	-	30,366	40,337
2	CAF & GAYE Giving	3,744	-	3,744	
3	Gift Aid	13,601	-	13,601	8,633
4	Collections (Open Plate) Sun & Midweek	13,981	-	13,981	
5	Collections (Baptisms, Funerals & Weddings)	836	-	836	6,997
6	Donations	4,438	-	4,438	13,227
7	Flowers (Restricted)	-	336	336	418
8	Wall Box (Church Expenses)	18	-	18	Included in Donations above
9	Wall Box (Churchyard)	19	-	19	
10	Churchyard (Grants)	2,350	-	2,350	2,350
11	Recurring Grants (Other)	-	-	-	-
12	Grants	-	-	-	-
13	Legacies	5,000	-	5,000	200
14	Special Appeals	Raise The Roof 18,078	-	18,078	-
15	Petty Cash Movements	3	-	3	-
		92,434	336	92,769	72,162
b. Activities for generating funds					
1	Sales (Books, Cards etc)	636	-	636	284
2	St Luke's Fayres	413	-	413	909
3	Other Fundraising	258	-	258	-
4	Church Hall (Lettings)	15,596	-	15,596	16,034
5	Fees - Statutory (Rector) (Paid to Diocese)	9,072	-	9,072	not included
6	Fees - PCC (Weddings, Funerals etc)	9,065	-	9,065	5,382
7	Fees - Churchyard	8,730	-	8,730	4,391
8	Ladies Evening Group	1,916	-	1,916	45
9	Magazine	649	-	649	738
10	Non-charitable trading	-	-	-	-
11	St Luke's Lettings	4,187	-	4,187	4,761
12	Stepping Stones	131	-	131	206
13	Tower Fund	1,049	-	1,049	355
14	Sale of Fixed Assets	-	-	-	-
		51,701	-	51,701	33,105
c. Investment income					
1	Dividends and Interest	251	-	251	268

**d. Insurance Claims**

1 Insurance Claims	-	5,000	5,000	-
<b>Totals: 3. A, B, C &amp; D</b>	<b>144,385</b>	<b>5,336</b>	<b>149,721</b>	<b>105,535</b>

	Unrestricted Funds	Restricted Fund	Total Funds 2012	Total Funds 2011
	£	£	£	£
<b>4. Further Analysis of Payments</b>				
<b>a. Church activities</b>				
1 International Outward Giving	1,920	-	1,920	
2 National Outward Giving	2,979	-	2,979	7,500
3 Local Outward Giving	2,231	-	2,231	
4 Secular Charities	338	-	338	-
5 Parish Share	53,605	-	53,605	52,043
6 Rector's Expenses	1,106	-	1,106	
7 Other Expenses	457	-	457	
8 Salaries/Honoraria	1,620	-	1,620	3,488
9 Support costs (Training, Educational Expenses)	177	-	177	
10 Mission and Evangelism Costs	13	-	13	-
11 Utilities (St M)	1,778	-	1,778	
12 Insurances (St M)	2,668	-	2,668	
13 Maintenance/Cleaning (St M)	1,450	-	1,450	
14 Utilities (St L)	998	-	998	22,130
15 Insurances (St L)	767	-	767	
16 Maintenance/Cleaning (St L)	2,208	-	2,208	
17 Service Costs (St Mary's & St Luke's)	3,523	-	3,523	
18 Major Repairs and Redecorations (Church)	16,200	5,000	21,200	
19 Churchyard Maintenance	4,908	-	4,908	5,304
20 Tower	216	-	216	-
21 Flowers (St M)	-	220	220	227
22 Junior Church (Teaching Material)	68	-	68	-
23 Ladies Evening Group	2,053	-	2,053	-
24 Stepping Stones	98	-	98	140
25 Rectory	5,223	-	5,223	-
26 Major Repairs and Redecorations (Church Hal	600	-	600	-
27 New Building Work	-	-	-	25,619
28 Assigned Fees Paid to Diocese	9,072	-	9,072	not included
29 Petty Cash movements	229	-	229	
	<b>116,504</b>	<b>5,220</b>	<b>121,724</b>	<b>116,451</b>
<b>b. Fundraising Trading</b>				
1 Magazine	822	-	822	793
2 Church Hall running costs	12,208	-	12,208	10,632
3 Fund raising costs	1	-	1	-
	<b>13,031</b>	<b>-</b>	<b>13,031</b>	<b>11,425</b>

**c. Administration**

1	Computer	-	-	-	Previously included in a. 11-18
2	Printing and stationery	2,752	-	2,752	
3	Bank charges (including any bounced cheques)	196	-	196	
4	Church Office Telephone & BB	297	-	297	
5	Parish Administrator	5,712	-	5,712	
6	Professional Fees	1,092	-	1,092	3,666
		10,049	-	10,049	3,666

**Totals: 4. A, B & C**

139,584	5,220	144,804	131,542
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**5. Debtors**

1	Income Tax Recoverable on Gift Aid Donations	7,925	12,289
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**6 Creditors falling due within one year**

1	Accountants fees (Afford Bond)	-	750
	Amount due to Diocese for funerals and Weddings from		
2	2012 (Oct, Nov & Dec)	2,602	282
3	Retention - roof repairs	977	-
4	Hymnal+ (electronic sound system)	1,017	-
5	<b>Total</b>	4,596	1,032

**7. Funds****1 Restricted Funds**

2	Church Flowers	527	411
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**NOTE: 3.b.5, 4.a.28 & 6.2**

In 2012 we have changed the format of the annual Church Financial Statements in two ways. Firstly, the general layout has altered because the way we group receipts and payments has changed this is mainly to reflect the way the Church of England want Churches to report their finances via the annual Diocesan Return. This is the reason why the subtotals shown in the 2012 accounts are different to 2011. Secondly, every year we collect statutory (Rectors) fees for weddings and funerals and these are all paid to the Diocese. In previous years, including 2011, these fees have not been included in the annual Church Financial Statements but from 2012 they will be included.