

St Mary's Church Hall Covid-19 Secure Interim Booking Form

Effective from 01 August 2020 until 31 December 2020

This Booking Form should only be completed after reading St Mary's Church Hall Covid-19 Secure Interim Booking Policy which available here <https://bit.ly/churchhallcovidsecure>

- I have read and agree to abide by the St Mary's Church Hall Covid-19 Secure Interim Booking Policy
- I agree to abide by the current government guidance for my activity
- I have completed a risk assessment applicable to my activity

Please note: we cannot accept a booking from you until you can tick all three boxes above. The heating in the hall will not be switched on until 01 October and the fans have been disconnected to stop any spread of the virus.

Group Name:..... Expected numbers who will attend:.....

Are you part of another group i.e. the U3A?:.....

Have you had a booking with us in the past 12 months? Yes/No

If No we will have to get back to you once our existing hirers have had a chance to book – this will be after 21 September 2020

Your Name:..... Email:.....

Address:..... Phone:.....

Group Leader's Name:..... Phone:.....

Please write the dates you would like to book into the boxes below up to 31 December. Please enter in this format for clarity: 07/09/20. Use another booking form if you require more space for your dates. Bear in mind that the times are the enter time and leave time

Monday	<u>10 am to 12 Noon</u>	<u>2 pm to 4 pm</u>	<u>7 pm to 9 pm</u>
Tuesday	<u>10 am to 12 Noon</u>	<u>2 pm to 4 pm</u>	<u>7 pm to 9 pm</u>
Wednesday	<u>10 am to 12 Noon</u>	<u>2 pm to 4 pm</u>	<u>7 pm to 9 pm</u>
Thursday	<u>10 am to 12 Noon</u>	<u>2 pm to 4 pm</u>	<u>7 pm to 9 pm</u>
Friday	<u>9 am to 11 am</u>	<u>1 pm to 3 pm</u>	<u>4 pm to 6 pm</u>
Saturday	<u>10 am to 12 Noon</u>		