



 THE CHURCH
OF ENGLAND
Diocese of Chester

Annual Parochial Church Meeting 2014 Including the Trustees' Report and Financial Statement for 2013 for the Parochial Church Council of St Mary, Wistaston with St Luke, Willaston

Registered Charity number 1130599

This report comprises of the

- Trustees Report on pages TR2 - TR11
- Financial Statement on pages FS1 – FS7

The Annual Parochial Church Meeting is on Sunday 27th April 2014, St Mary's Church Hall, following the Morning Service at approximately 12 noon.

If you are on the Electoral Roll your attendance is required. Please take some time to read through this report before the meeting so as you may be fully informed.

Agenda for the Annual Parochial Church Meeting 2014

Meeting of the Parishioners

To appoint the Churchwardens (*all are welcome to attend this meeting*)

1. Appointment of Churchwardens

Annual Parochial Church Meeting

Only those on the church Electoral Roll are allowed to comment or vote

Agenda

1. Apologies for Absence
 2. Minutes of the APCM 2013 (pages TR10 & TR11)
 3. Formal Reports

Financial report: If you have any questions on the enclosed accounts, which have been Independently Examined and accepted by the PCC, that you would like our Treasurer to answer then, where possible, please submit the question to the Treasurer 48 hours before the meeting so as he can give an informed reply to you at the meeting.
 4. Elections and Appointments as below
 - a. Elect Members for the PCC (8 places)
 - b. Elect Deanery Synod Members (3 places)
 - c. Appoint Sidespeople
 - d. Appoint an independent Auditor/Examiner
 5. PCC Statement regarding Safeguarding & Young People in our church
 6. Time for questions
 7. AOB
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The first meeting of the new PCC is on 27 April 2014 following the Annual Meeting (this will be held in Howe Room) when the Officers will be elected. There will be no other business at this meeting. The next full PCC meeting will be on held Monday 19 May 2014, 7.30pm, at St Luke's.

The Archdeacon's Visitation for Church Wardens and Sidespeople will be held on Tuesday 6 May 2014, 7.30pm, at St Mary, Nantwich.

Trustees' Report

Aims and Purposes

St Mary's & St Luke's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Mike Turnbull, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church, Churchyard and Church Hall Wistaston, and St Luke's Church Willaston.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at both churches. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of all the buildings mentioned above.

Achievements and Performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. For example, BCP Evening Prayer & BCP

Holy Communion provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more outgoing worship such as that provided by Life Issues or services containing more contemporary music. There are daily said Morning Prayer services and our Sunday Worship provides opportunities for all ages to worship including those in our Junior Church.

All are welcome to attend our regular services. At present there are 237 parishioners on the Church Electoral Roll, 178 are resident and 59 of whom are not resident within the parish. The average weekly attendance, counted during October, was 126 and the Christmas & Easter services were well attended.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 41 baptisms and 10 weddings and held 34 funerals in our church this year.

Deanery Synod

Three members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church. Please see the included report for the activities of the Synod this year. This year, at the APCM, we will elect three people to the Deanery Synod.

Growth Action Planning (GAP)

We are committed to the Diocesan GAP initiative and are about to begin GAP 4. The PCC created the following Vision Statement and identified the following Goals which have been reviewed over the years and agreed with the Diocese.

Our Vision Statement

Our vision is to be a welcoming, Christ-centred church, where everyone is valued and nurtured, actively sharing the joy of Christ in our communities.

The Goals for our Growth Action Plan are:

1. Looking to the Future - ensuring we encourage, support, nurture and help our young people so they can pray together, worship together, learn together, live out their faith together, grow in faith together.
2. Working with and in our Local Community - serving our community and showing God's love through our actions.
3. 3. Developing Discipleship - praying together, worshipping together, learning together, living out our faith together, growing in faith together.

Magazine

Our parish magazine is published every other month and is delivered and available at both churches and the Church Hall. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. The Magazine has a cover price of £1 and is available to download from our website at bit.ly/clmag

Giving

As a PCC we give away 10% of our planned and plate giving to various Charities each year. In 2013 we gave away £7290 and it was given to: Church Missionary Society / SAMS, Crosslinks, Tear Fund, USPG, The Bible Society, The Children's Society, The Church Army, CPAS, Clergy Pensions, St Luke's Hospital for the clergy and Chester Clergy Family Trust, Crewe Christian Concern, The YMCA Crewe, Christians Against Poverty. These Charities were chosen in 2011 and will be reviewed by the PCC in 2015. Individual amounts are available from the treasurer on request.

Ecumenical Relationships

The church is a member of Churches Together in Crewe and we have been involved, where possible, with meetings, services and events through the year.

We are currently building up links with the local Methodist Church and we enjoyed a joint service together at St Mary's in January for the Week of Prayer for Christian Unity. As well as this, we now share each other's events via the Notice Sheet.

Reserves Policy

It is PCC's policy to maintain a balance on funds (if possible), which equates to at least three months unrestricted payments, equivalent to £28,500 to cover emergency situations that may arise from time to time.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is – we really couldn't do it without you!! In particular we want to mention our churchwardens Mike Carter and Simon Bartholomew who have worked so tirelessly on our behalf and Howard Barker who has helped us all to understand the church's accounts and its finances.

Structure, governance and management

The PCC is a charity registered with the Charity Commission; Registered Charity number 1130599. The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's & St Luke's the membership of the PCC consists of the Rector, Associate Priest, Churchwardens, the Reader, Pastoral Worker, Deanery Synod Members and members elected by those members of the congregation who are on the electoral roll of the church.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year with an average level of attendance of 60%. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include fabric and finance, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative information

The correspondence address is C/O The Parish Administrator, Church Office, Church Lane, Wistaston, Crewe. CW2 8HA. 01270 567119. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

Current Membership of the PCC

Name	Elected or Role	Retire
Mike Turnbull	Rector	Ex Officio
Ken Sambrook	Assoc Priest	Ex Officio
David Illing	Reader	Ex Officio
Ann Stubbs	Pastoral Worker	Ex Officio
Vacant	Elected	2014
Vacant	Elected	2014
Catherine Gallagher	Elected	2014
Mike Felton	Elected	2014
Diana Carter	Elected	2014
Joy Chaplow	Elected	2015
Jan Harrison	Elected	2015
Daphne Gregory	Elected	2015
Sylvia Davey	Elected	2015
Alison Howells	Resigned	2015
Howard Barker	Elected	2016
Richard Barr	Elected	2016
Ian Bellingham	Elected	2016
Vacant	Elected	2016
Vacant	Elected	2016
Robert Howells	Resigned	2016
John Molloy	Deanery Synod	2014
Sheena Sambrook	Deanery Synod	2014
Simon Bartholomew	Warden	2014
Mike Carter	Warden	2014
Elected Members	15	(based on an ER of over 200)
Deanery Synod Reps	3	
Ex Officio	6	
Total PCC Size	24	(Actual 18)

Non PCC Members with a PCC responsibility

Electoral Roll Officers: Sue & Bob Squirrell

Child Protection Coordinator: Sue Squirrell

Independent Examiner: Bob Squirrell, 31 Whirlow Road, Wistaston, Crewe. CW2 6SR.

Architect- Mr John Carter, No 1 The Green, Astbury, Congleton, Cheshire. CW12 4RQ. Tel: 01260 271313

Our Bank - The Cooperative Bank, PO Box 250, Delf House, Skelmersdale. WN8 6WT.

Day to day management of the Church is exercised by the Rector and Wardens.

Official Reports 2014

Fabric Report

St Mary's

It has been quite a busy year at St Mary's with, apart from some minor maintenance items, 3 major activities.

1. Finial repairs were completed on the SE corner of the tower, but it was noted that repairs would be needed on the other three finials in 18 to 36 months. This work will be arranged in due course.
2. The heating boiler failed, requiring a new pump to be fitted.
3. Updated regulations required us to have a second lightning conductor earth lead installed.
4. There still remain some items highlighted in the Quinquennial report which need to be tackled in the next 12 months, including some remedial painting in the Choir Vestry. The Rector's Vestry had some remedial painting, required as a result of water leakage after lead was stolen from the roof, completed in March.

St Luke's

Apart from minor maintenance items, installation of new window blinds was the only item of note. It is intended to repaint the interior this year.

Church Hall

The only major item was the problems with the heating system. At first, it was reported that the fuses had blown, however, on investigation, it was found that some parts of the control mechanism had been on fire. New parts were required to correct this, but when the engineers came to install them, they found that a thermostat on the pump had blown. After a further delay waiting parts, the boiler became operational, however it was noted that the immersion heater had sprung a leak, which required total replacement. In the meantime, the blowers under the stage (for circulating heat) were isolated as they had also caused the fuses to trip on the electric supply.

Minor maintenance items included the restoration of door closer mechanism on one of the swing doors into the main hall.

The Churchyard

1. The steps down to the Church Hall car park were rebuilt by volunteers (the Williamsons).
2. A tree survey was carried out, as asked for in the quinquennial report. Only 7 out of the 29 trees surveyed in the Churchyard required any work, none of which was critical. It is planned to carry out the work using volunteers or the Community Payback team.
3. The task of keeping the grounds clean and tidy still requires the assistance of volunteers on 'maintenance days', for which there is grateful acknowledgement. It has been decided to employ a different contractor for the grass cutting etc for the next year.
4. There are still ongoing tasks foreseen relating to the tarmac paths and hedge cutting.

Future

We are conscious that the heating systems at both St Mary's and the Church Hall may become in need of replacement in the next few years. Evaluation of options and costs of replacement is in hand.

Mike Carter
Church Warden

Parochial Church Council – Secretary’s Report

The year began by welcoming new and returning members to the PCC, Richard Barr and Howard Barker agreed to continue to serve for a further four years and Ian Bellingham was warmly welcomed as a new member. Sadly over the twelve months Geoff & Sheila Armitage passed away and Alison and Rob Howells resigned from their positions.

Simon Bartholomew was appointed as new Church Warden and was sworn in on 16th May at the Archdeacon’s visit to St Mary’s Church, Sandbach.

The Young People in our church have had an exceptionally busy year and listed are one or two of the highlights...

- 10th May – Several of our young people attended Blestival, (formerly known as Quinta) and the highlight of weekend was seeing the Melanesian Brotherhood.
- 9th June - Candidates were confirmed by the former Bishop of Stockport, Rev Geoff Turner.
- 15th June - Naomi Barker was crowned Rose Queen at the Village Fete, her attendant is Poppy Bellingham and her chosen charity is “Alder Hey Children’s Hospital.
- 20th July - A large number of our young people made a day visit to London and had a guided tour of St Paul’s Cathedral.
- 29th September – Christian Aid Bake Off.
- 24th December – An amazing Nativity production where the church was filled to capacity.

Everyone who volunteers to work with our young people has to be checked by the Criminal Records Bureau (CRB); however this service has been replaced by the Disclosure and Barring Service (DBS) in the past year.

2013 also saw the end of our “Praise and Play” sessions at St Luke’s for the pre-school children.

New Holy Communion Service Orders/Booklets have been produced which contain all the variants used at Communion services.

As well as all our usual services throughout the year a new “Service of Unity” took place on the evening 19th January 2014. The service was a joint service with St Luke’s, St John’s and Wells Green Methodist Church and was very successful.

Reports from Deanery Synod informed us that Rev Bill Baker would retire as Rural Dean at the end of August and his successor is Rev Helen Chantry.

Mike Carter has compiled a very comprehensive document called the Church Property Register that replaces the Terrier which had been in use for many years. The new file contains photographs of stained glass windows, wall plaques etc.

Members of the congregation will be aware that the heating failed both in the church and church hall at the end of the year and this along with the need for a tree survey to be carried out, improvements to our lightning conductor and repairs to the finials on the church tower have made 2013/14 a very costly year.

On a very positive note Maurice and Mark Williamson and their team rebuilt the steps leading down to the car park and a plaque was unveiled and the steps declared open by the Bishop following the confirmation Service.

Jenny Shirt very generously donated Bill's sound equipment to the church.

Over the past few months Ian Bellingham has been investigating the possibility of having a portable defibrillator available in church and the outcome will be known soon.

In recent meetings much discussion has taken place over the development of the Rectory Garden. The matter should be clearer after our next meeting on 24th March when Archdeacon Ian will be in attendance.

Finally the rules changed concerning the Inland Revenue and pay for employees of the Church – we can confirm, for those who understand such matters, that the people concerned are now paid in REAL time.

Joy Chaplow - PCC Secretary

Deanery Synod Report

February 2013

The Venerable Ian Bishop gave us a vision of the possible re-structuring of Crewe Parishes main points were as follows:

- Increase in Housing – Basford East/West - Shavington Triangle – Leighton approximately 13000 new homes possibly 27,000 people
- Pressure on Churches – Parish Share – Crewe Churches Struggling
- Pioneer Ministry in Crewe Town Centre – Funding?
- Closure of Christ Church
- Develop Cultural Quarter in Christ Church area
- Co-operation between Crewe Churches – share Parish Workers/Assistants
- Street Pastor Scheme in Crewe
- Food Banks in Crewe

These and other points were suggestions to be considered by a number of groups within the Deanery and beyond.

May 2013

Rev John Taylor - Healing Ministries

John, a retired Methodist Minister, spoke about the many aspects of Healing within a Christian context.

- Positive Care of the whole person – Meditation/Relaxation
- Concern about the paradox of obesity and starvation
- Christ meeting you at your point of need
- 'Cured' = restoration to health
- 'Healed' = wholeness and harmony of wellbeing
- Pastoral Care is the responsibility of all the congregation involving listening and concern for wholeness

John concluded by outlining his chaplaincy work with injured service personnel

November 2013

A Deanery Service of Evensong was held at St Peters Minshull Vernon was led by Rev Dr Phillip Goggin and the recently appointed Rural Dean Rev Helen Chantry preached at the service

Kevin Owen

Nantwich Deanery Synod Secretary

07/03/14

Electoral Roll

After a revision of the Electoral Roll which was 'closed off' on 30th March 2014 in preparation of the 2014 Annual Parochial Church Meeting, the figures stood at:

Total: 237, of which 178 are resident and 59 are non-resident

This compares with figures at the last APCM:

Total: 232, of which 175 were resident and 57 non-resident

Sue & Bob Squirrell

Electoral Roll Officers

Sidespeople at our Churches

Canon Law states 'It shall be the duty of the sidespeople to promote the cause of true religion in the parish and to assist the Church Wardens in the discharge of their duties in maintaining order and decency in the church and churchyard, especially during the time of divine service'.

The following are the existing sidespeople who wish to stand for re-election. The 'Head Sidespeople' have a specific task to assist the Church Wardens.

Head Sidespeople: St Mary's – Diana Carter, Marian Carter, Jenny Forbes, Kath Jones, Neil Cadman. St Luke's – Daphne Gregory, John Molloy, Don Savage, Brian Simpson.

Sidespeople: Cynthia Boston, Catherine Gallagher, Pat Hudman, Linda Cooke, Peggy Poole, Kath Schofield, Sylvia Davey, Clive Biggs, Alex Percival, Josie Percival, Sid Carter, Peter Brookfield and James Kennerley.

All sidespeople, together with existing and elected Church Wardens, are required to attend the Archdeacon's visitation. This will be on Tuesday, 6th May at St Mary's Nantwich at 7.30pm.

Treasurer's Report

As with last year I would like to begin with a sincere thank you to everyone who has generously donated money this year. Thanking you individually might prove difficult so please accept this brief note as a sincere thank you.

For many years our expenses have exceeded our income and sadly this was the case in 2013. Our expenses exceeded our income by £3,466.

In general our donations meet our running costs but when we are faced with large one off expenditure such as the repairs to St Mary's Church Tower (£4,266) and boiler (£1,300) we draw the funds from our reserves. In 2013 we had an appeal which raised the funds to meet the boiler costs [thank you to everyone who donated] but we did not have an appeal for the tower repairs hence the loss overall of £3,466.

As with 2012 we were blessed with legacies during 2013 which again helped our finances and demonstrates how a church can benefit through legacies.

Our finances are affected by many issues, some are listed below, and many of these are outside of our control beyond good housekeeping measures:

- Our Parish Share paid to the Diocese increases annually.
- Utilities (Gas, water, electricity, insurance) increase annually.
- Interest paid on our bank accounts is very low.
- Planned giving by the congregation (and tax return on Gift Aided giving) is increasing slowly.

- Legacy income cannot be relied upon although this source of income can have a significant effect on our finances.

So how can we ensure our income exceeds our expenditure in 2014?

All efforts need to be made to minimise our expenditure but the biggest influence on our finances is the amount we each give every week/month.

Please prayerfully consider how much you give and the way that you give. Giving by standing order direct to the Church bank account each month reduces administration and you do not need to try and remember cash each Sunday.

Also, do you pay income tax? If so, please complete a gift aid form [see Andrea Bartholomew] so we can claim the tax back from HMRC, this is a significant source of income for us.

I appreciate that money is tight for many of us but as Christians we are taught to be a joyful giver and I pray that our finances will improve during 2014 and we can look forward to a bright future. Furthermore, if we have any major expenditure connected with our churches or the hall in future years we will need to have an appeal to raise the funds.

Lastly, I am very aware that many people freely give their time and in other non-financial ways; these “gifts” are valued just as highly as the pounds and pence. Thank you.

Howard Barker - Treasurer

Minutes of the Parish of St. Mary's Wistaston with St Luke's Willaston Annual Parochial Church Meeting 21st April 2013

Meeting of the Parishioners

To appoint the Church Wardens

Mike expressed his sincere thanks to Mike Carter and Kath Jones for their all they do in their roles as Church Wardens. Kath has served in this role now for 6 years and Church rules forbid her continuing beyond this period of time. Kath has been reliable, efficient and helpful to all parishioners and in particular to Mike and his family since their move to Wistaston 5 years ago. Kath will continue her role until the Archdeacon's visit on 16th May. In appreciation of all her service she was presented with a basket of flowers.

Kath said that she had enjoyed her role and it had given her such a lot of pleasure and satisfaction and thanked everyone for the flowers.

Two nominations had been received for the positions of Church Warden for 2013/14, one from Mike Carter and one from Simon Bartholomew. Both were appointed.

Annual Parochial Church Meeting

1. Apologies for absence: Sylvia Baguette, Catherine Gallagher, Peg James, Ken Sambrook, Sheena Sambrook and Jan Webb.
2. Minutes of the APCM 2012 – approved by all with the following corrections....
 - Page TR6 2. Should read Minutes of the APCM 2011.

- Page TR7 6. The running of the church hall will be undergoing some changes as Mike and Di Carter..... stand down from their role leading the Church Hall Management Committee. Jobs have been broken down and redistributed, with some responsibilities being absorbed by the office and others being taken on by the Premises Management Committee. Parishioners were asked to let Mike Turnbull know if they knew of anyone who would be able to take on the day-to-day general maintenance organisation. To mark the occasion and thank Mike and Di Carter for all their hard work, they were presented with flowers and wine. Di responded by thanking all the members of the Committee for their help and hard work, with some inspirational older members of our church community still joining in cleaning and painting responsibilities.
 - Page TR 8. Secretary's report - the Rose Queen's chosen charity should have read "Save the Children".
3. Formal Reports were accepted as they had been in print for a number of weeks and no comments had been received.
 4. Elections and Appointments
 - i. Elect Members for the PCC (5 places) Three applications had been received and approved. Howard Barker and Richard Barr are returning to serve on the PCC and Ian Bellingham is to join as a new member.
 - ii. Appointment of Sidespeople – All those listed in the Annual Report are to serve as Sidespeople with the addition of Peter Brookfield, Sid Carter and Kath Jones.
 - iii. Appointment an Independent Auditor/Examiner

Mike thanked Bob Squirrell for all the work he had done over the past 12 months and was delighted to announce that Bob is willing to continue in this role.

5. Time for Questions

- i. Thanks were expressed to Maurice and Mark for the brilliant work they are doing rebuilding the car park steps.
- ii. An appeal was made for a volunteer to help operate the projector in church; as Simon will find it impossible to continue in this role as well as carrying out his duties as Church Warden.
- iii. As agreed at the last PCC Meeting Mike also read out our Parish Policy on Children and Young People and reminded all that Sue Squirrel is our designated Child Protection Officer.

6. Any Other Business

Mike Carter expressed his heartfelt thanks the Mike, Ken, Frank and David for all their spiritual leadership. He also thanked Mike and Sarah for all they do with our young people and their invaluable friendship to the Wardens. He thanked Kath too for guiding him through all the duties of Church Warden.

The meeting finished with Mike Turnbull thanking the Special Events Committee and Laurie for all they had done in organising this meeting and the Bring and Share meal that was to follow.

There were 65 parishioners in attendance. The meeting closed at 12.45 pm.

Minutes taken by Joy Chaplow April 2013

**Independent Examiner's Report to the members/trustees of
St Mary's Wistaston & St Luke's Willaston, Parochial Church Council, Chester Diocese.**

I report on the accounts for the year ended 31st December 2013 which are set out on pages FS2 to FS7.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records
have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Robert Squirrell
31 Whirlow Road
Wistaston
Crewe
Cheshire
CW2 6SR

Signature

R C I Squirrell

Date

10th March 2014

Financial Statements for the Year Ended 31 December 2013

Receipts and Payments Accounts
St Mary's Wistaston with St Luke's Willaston

	Notes	Unrestricted Funds £	Restricted Fund £	Total Funds 2013 £	Total Funds 2012 £	
Receipts						
1	Vountary Income	3(a)	70,351	603	70,954	97,133
2	Activities for generating funds	3(b)	56,697	-	56,697	51,701
3	Investment income	3(c)	154	-	154	251
5	Insurance Claims	3(d)	-	-	-	5,000
6	Other Accounts	3(e)	1,591	-	1,591	-
	Total receipts		128,793	603	129,396	154,085
Payments						
7	Church activities	4(a)	108,744	327	109,071	121,724
8	Fundraising Trading	4(b)	13,357	-	13,357	13,031
9	Administration	4(c)	8,500	-	8,500	10,049
10	Other Accounts	4(e)	1,934	-	1,934	-
	Total Payments		132,535	327	132,862	144,804
10	Excess of receipts over payments		(3,743)	277	(3,466)	9,281
11	Net transfers between funds		-	-	-	-
12	Balances b/f 1 January		68,120	527	68,647	59,366
13	Balances c/f 31 December		64,378	803	65,181	68,647

St Mary's Wistaston with St Luke's Willaston

**Statement of Assets and Liabilities
as of 31 December 2013**

	Notes	Unrestricted Funds £	Restricted Fund £	Total Funds 2013 £	Total Funds 2012 £
1 Fixed Assets					
2 Church Hall & Equipment		19,395	-	19,395	19,395
3 St Luke's Church		2,663	-	2,663	2,663
4 New Bells		6,628	-	6,628	6,628
5 Sub Total		<u>28,686</u>	-	<u>28,686</u>	<u>28,686</u>
6 Cash Funds					
7 Cash at Bank and in hand		12,573	803	13,376	21,570
8 Deposit Fund (DBF)		23,119	-	23,119	22,987
9 Other Monetary Assets					
10 Income Tax recoverable		-	-	-	-
11 Current Assets		<u>35,692</u>	<u>803</u>	<u>36,495</u>	<u>44,557</u>
12 Total Assets		<u>64,378</u>	<u>803</u>	<u>65,181</u>	<u>73,243</u>
13 Less current liabilities					
Creditors - amounts falling due					
14 within the year		-	-	-	4,596
15 Total		<u>64,378</u>	<u>803</u>	<u>65,181</u>	<u>68,647</u>
16 Parish Funds		<u>64,378</u>	<u>803</u>	<u>65,181</u>	<u>68,647</u>

Approved by the Parochial Church Council on: 24 March 2014
And signed on its behalf by:



Howard Barker - Hon Treasurer



Rev'd Mike Turnbull - Rector

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis. In previous years we have included debtors which has made the accounts more complicated to prepare and to follow. This year we have kept to just the receipts and payments. The 2012 accounts have been adjusted for comparison purposes.

2. The movements in designated and restricted funds during the year were:

Accounts	Transfers Out	Transfers In
COOP A/C General	559.72	25.72
CBF Deposit 6001D A/C	0.00	0.00
CBF Churchyard A/C	0.00	0.00
LEG Bank Account A/C	0.00	0.00
Tower Account - Belfry Fund A/C	0.00	0.00
Tower Account - Wedding Fund A/C	0.00	0.00
St Luke's - Petty Cash A/C	0.00	0.00
St Mary's PCC - Petty Cash A/C	0.00	0.00
Office - Petty Cash A/C	0.00	0.00
LEG - Petty Cash A/C	0.00	0.00
Employee Tax/NI due to HMRC A/C	25.72	559.72
CAP Credit Union A/C	0.00	0.00

3. Further Analysis of Receipts

a. Voluntary Income

	Unrestricted Funds £	Restricted Fund £	Total Funds 2013 £	Total Funds 2012 £
1 Tax Efficient Giving (Gift Aided)	30,151	-	30,151	30,366
2 CAF & GAYE Giving	2,744	-	2,744	3,744
3 Gift Aid (actually recovered from HMRC)	11,543	-	11,543	17,965
4 Collections (Open Plate) Sun, Midweek & Special	13,323	-	13,323	13,981
5 Collections (Baptisms, Funerals & Weddings)	1,946	-	1,946	836
6 Donations	3,979	-	3,979	4,438
7 Flowers (Restricted)	-	603	603	336
8 Wall Box (Church Expenses)	73	-	73	18
9 Wall Box (Churchyard)	106	-	106	19
10 Churchyard (Grants)	2,500	-	2,500	2,350
11 Recurring Grants (Other)	-	-	-	-
12 Grants	711	-	711	-
13 Legacies	2,000	-	2,000	5,000
14 Special Appeals	1,275	-	1,275	18,078
15 Petty Cash Movements	-	-	-	3
	70,351	603	70,954	97,133

b. Activities for generating funds

1 Sales (Books, Cards etc)	316	-	316	636
2 St Luke's Fayres	1,508	-	1,508	413
3 Other Fundraising	-	-	-	258
4 Church Hall (Lettings)	18,439	-	18,439	15,596
5 Fees - Statutory (Rector) (Paid to Diocese)	11,152	-	11,152	9,072
6 Fees - PCC (Weddings, Funerals etc)	11,635	-	11,635	9,065
7 Fees - Churchyard	7,432	-	7,432	8,730
8 Ladies Evening Group	From 2013 see 3.e.1 below	-	-	1,916
9 Magazine	795	-	795	649
10 Non-charitable trading	-	-	-	-
11 St Luke's Lettings	4,902	-	4,902	4,187
12 Stepping Stones	83	-	83	131
13 Tower Fund	434	-	434	1,049
14 Sale of Fixed Assets	-	-	-	-
	56,697	-	56,697	51,701

c. Investment income

1 Dividends and Interest	154	-	154	251
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d. Insurance Claims

1 Insurance Claims	-	-	-	5,000
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e. Other Accounts

1. LEG Bank Account A/C	1,530	-	1,530	-
2. Tower Account - Belfry Fund A/C	-	-	-	-
3. Tower Account - Wedding Fund A/C	43	-	43	-
4. St Luke's - Petty Cash A/C	-	-	-	-
5. St Mary's PCC - Petty Cash A/C	-	-	-	-
6. Office - Petty Cash A/C	19	-	19	-
7. LEG - Petty Cash A/C	-	-	-	-
8. Employee Tax/NI due to HMRC A/C	-	-	-	-
9. CAP Credit Union A/C	-	-	-	-
10. Spare 02	-	-	-	-
11. Spare 03	-	-	-	-
12. Spare 04	-	-	-	-
13. Spare 05	-	-	-	-
14. Spare 06	-	-	-	-
15. Spare 07	-	-	-	-
	1,591	-	1,591	-

Totals: 3. A, B, C, D & E

128,793	603	129,396	154,085
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4. Further Analysis of Payments

	Unrestricted Funds £	Restricted Fund £	Total Funds 2013 £	Total Funds 2012 £
a. Church activities				
1 Outward Giving - International	2,333	-	2,333	1,920
2 Outward Giving - National	2,378	-	2,378	2,979
3 Outward Giving - Local	2,579	-	2,579	2,231
4 Secular Charities - e.g. Oxfam, Save the CI	-	-	-	338
5 Parish Share	55,244	-	55,244	53,605
6 Rector's Expenses	1,351	-	1,351	1,106
7 Other Expenses	1,115	-	1,115	457
8 Salaries/Honoraria	1,961	-	1,961	1,620
9 Support costs (Training, Educational Expenses)	593	-	593	177
10 Mission and Evangelism Costs	84	-	84	13
11 Utilities (St M)	2,367	-	2,367	1,778
12 Insurances (St M)	2,703	-	2,703	2,668
13 Maintenance/Cleaning (St M)	2,653	-	2,653	1,450
14 Utilities (St L)	2,133	-	2,133	998
15 Insurances (St L)	785	-	785	767
16 Maintenance/Cleaning (St L)	1,938	-	1,938	2,208
17 Service Costs (St Mary's & St Luke's)	1,254	-	1,254	3,523
18 Major Repairs and Redecorations (Church)	5,566	-	5,566	21,200

19 Churchyard Maintenance	4,893	-	4,893	4,908
20 Tower	-	-	-	216
21 Flowers (St M)	-	327	327	220
22 Junior Church (Teaching Material)	-	-	-	68
23 Ladies Evening Group	From 2013 see 3.d.1 below			2,053
24 Stepping Stones	87	-	87	98
25 Rectory - Community Charge, Water Rates	4,655	-	4,655	5,223
26 Major Repairs and Redecorations (Church Hall/PCC Buildings)	918	-	918	600
27 New Building Work	-	-	-	-
28 Assigned Fees Paid to Diocese	11,154	-	11,154	9,072
29 Petty Cash movements	-	-	-	229
	<u>108,744</u>	<u>327</u>	<u>109,071</u>	<u>121,724</u>

b. Fundraising Trading

1 Magazine	813	-	813	822
2 Church Hall running costs	12,544	-	12,544	12,208
3 Fund raising costs	-	-	-	1
	<u>13,357</u>	<u>-</u>	<u>13,357</u>	<u>13,031</u>

c. Administration

1 Computer	-	-	-	-
2 Printing and stationery	2,099	-	2,099	2,752
Bank charges (including any bounced cheques)	31	-	31	196
Church Office (Running Expenses)	336	-	336	297
5 Parish Administrator	6,033	-	6,033	5,712
6 Professional Fees	-	-	-	1,092
	<u>8,500</u>	<u>-</u>	<u>8,500</u>	<u>10,049</u>

d. Other Accounts

1. LEG Bank Account A/C	1,314	-	1,314	-
2. Tower Account - Belfry Fund A/C	-	-	-	-
3. Tower Account - Wedding Fund A/C	-	-	-	-
4. St Luke's - Petty Cash A/C	43	-	43	-
5. St Mary's PCC - Petty Cash A/C	-	-	-	-
6. Office - Petty Cash A/C	23	-	23	-
7. LEG - Petty Cash A/C	20	-	20	-
8. Employee Tax/NI due to HMRC A/C	534	-	534	-
9. CAP Credit Union A/C	-	-	-	-
10. Spare 02	-	-	-	-
11. Spare 03	-	-	-	-
12. Spare 04	-	-	-	-
13. Spare 05	-	-	-	-
14. Spare 06	-	-	-	-
15. Spare 07	-	-	-	-
	<u>1,934</u>	-	<u>1,934</u>	-
Totals: 4. A, B, C & D	<u>132,535</u>	<u>327</u>	<u>132,862</u>	<u>144,804</u>

5. Debtors

1. Income Tax Recoverable on Gift Aid Donations	-	-
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6. Creditors falling due within one year

1.	-	Please see
2.	-	last year's
3.	-	accounts for
4.	-	the
5.	-	breakdown
	-	of the total
	-	below
Total	<u>-</u>	<u>4,596</u>

7. Funds

Restricted Funds

1. Church Flowers	803	527
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NOTES: