

**St Mary, Wistaston with St Luke, Willaston
Trustees' Report and
Financial Statement for 2021
for the Parochial Church Council of
Registered Charity number 1130599**

This report was written and/or compiled by Revd Turnbull. E&OE. 20 April 2022.

Reports acknowledged when written by others and it comprises of

- **A Trustees' Report for 2021 on pages TR2 – TR14**
- **A Financial Statement for 2021 on pages FS1 – FS7**

**The Annual Parochial Church Meeting 2022 will be held on
Sunday 8 May 2022 12 noon at St Mary's Church**

If you are on the Electoral Roll your attendance is required. Please take some time to read through this report before the meeting so as you may be fully informed.

Agenda for the Annual Parochial Church Meeting 2022

Meeting of the Parishioners - to appoint the Churchwardens

1. Election of the Churchwardens (Nomination Forms available in church & at bit.ly/apcminfo). All nominations must be with the Chair before the meeting begins.

Annual Parochial Church Meeting *Only those on the church Electoral Roll are allowed to comment or vote*

Agenda

1. Apologies for Absence
 2. Minutes of the APCM 2021 (pages TR13 & TR14)
 3. Formal Reports (TR8-TR12)
these are published 14 days before the meeting so won't be read out - please read them before the meeting
 - a. Fabric Report
 - b. Financial report and Accounts: *questions on the finances, which have been Independently Examined and accepted by the PCC, should be directed to the Treasurer, Diane, (d.edgerobinson.der@gmail.com or call the Church Office on 567119) 4 days before the meeting so as to ensure an informed reply at the meeting.*
 - c. PCC Secretary's Report
 - d. Deanery Synod
 - e. Electoral Roll
 4. Elections and Appointments (Nomination Forms available in church & at bit.ly/apcminfo).
All nominations must be with the Chair before the meeting begins.
 - a. Elect Members for the PCC (5 places)
 - b. Appointment of an Independent Examiner
 5. Safeguarding (see TR3 and stmaryswistaston.org.uk/safeguardingpage.html)
 6. Time for questions or comments
 7. Any other Business – to be notified to the Chair before the start of the meeting
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- The first meeting of the new PCC is on Monday 16 May, 7:30pm at St Luke's.
 - The Archdeacon's Visitation is the 15 June, 7:30pm, Christ Church, Alsager.

Trustees' Report 2021

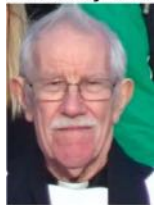
Reflecting on 2021 – Revd Mike (Rector)

Before we delve into the data and financials of 2021, I'd like to ask you to take some time to pause, reflect and give thanks.

2021 was a difficult year in church life just as it was in the country generally. It began with another Lockdown as the Delta variant took hold in the country. To keep everyone as safe as possible, I took the decision to close our churches from the 1st Sunday of January and we remained closed for public worship (along with many other churches) until 21 March. During this time Rev Paul & I (along with Bob on the sound desk) kept the online worship going from church. In fact, since the beginning of the pandemic in March 2020, we have had online worship each Sunday. I am grateful to the those who have assisted in making sure we could be open when it was safe to do so; those who opened & cleaned the church for Private Prayer times, those who cleaned the churches following Sunday Worship, Funeral & Baptisms, those who did extra practical things to ensure the buildings could open safely. I would also like to thank our Wardens, Joy & Sue, who have been so supportive through out all of 2021. Also a special mention for Bob Squirrell & Rev Paul who, along with myself, spent many hours (and head scratching) to produce smooth, simultaneous, in church, online & telephone worship which has made a huge difference to isolated people.



Prebendary Frank



Reverend Ken

However, it was the latter part of 2021 that dealt the severest blow to our church family when Revd Frank Powell and Revd Ken Sambrook passed away within 5 weeks of each other. The grief within the church family was palpable and it was particularly challenging time for myself.

As we reflect on 2021 we give thanks for Frank & Ken, for their ministry among us that touched so many lives, for their faith, for their wisdom, for their humour and for their service to God and our churches stretching back over so many years. *'Well done, true and faithful servants'*, Matthew 25:21.

May they Rest in Peace and Rise in Glory!

The 26 December 2021 marked the final service at St Mary's & St Luke's for Revd Malcolm Shaw who decided it was time to *'fully'* retire and not renew his annual license from the Bishop. I'm sure you would join me in thanking Malcolm for his ministry within the parish, for sharing his faith with us, for his stories and his fellowship. We wish him and Sandy the best for the future.

For me personally this year, 2022, has been a difficult year. I have suffered with my mental health and in particular with stress and anxiety. By the time you read this I may or may not be back, however, I would like to thank you for the prayers, cards and kindness I have received from the congregation over the past few months, it has really helped.

I look forward to seeing you and worshipping with you again soon. God Bless.

Revd Mike – 20 April 2022

Our Aims and Purposes

St Mary's & St Luke's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Mike Turnbull, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church, Churchyard and Church Hall Wistaston, and St Luke's Church Willaston.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at both churches. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of all the buildings mentioned above.

Safeguarding

We understand safeguarding to be an integral part of the life and ministry of our Church. The care and protection of children, young people and vulnerable adults visiting and participating in Church activities is important to us, everyone who participates in the life of the church has a role to play in promoting a safer church for all. All our Safeguarding policies and documents can be found here:

www.stmaryswistaston.org.uk/safeguarding.html

In March 2019 the PCC adopted the House of Bishops' National Safeguarding Policy & Practice guidance which has now been formally adopted by the Diocese and throughout the Church of England. You can find out more about the national policies and procedures at www.churchofengland.org/safeguarding . If you have any safeguarding concerns or issues of a safeguarding matter then you can find useful contact information at www.chester.anglican.org/social-responsibility/safeguarding .

The PCC have appointed Joy Chaplow as our Parish Safeguarding Officer. You can find our Safeguarding Policy on the Safeguarding Page of our website – see above. The Parish Safeguarding Handbook, Promoting a Safer Church, can be accessed online here: bit.ly/psh2019 or we have copies in the Church Office, Rector's Vestry and the Vestry at St Luke's. Our own website has details of Safeguarding Contacts and our policies.

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community may find both beneficial and spiritually fulfilling. We have a range of services throughout the month, including Holy Communion, All Age Worship & Baptism services and a midweek BCP Holy Communion. There is Morning Prayer on a Monday, Tuesday & Thursday (during 2021 this was held on Zoom) and our Sunday Worship provides opportunities for all ages to worship including those in our Junior Church. Our worship music is a mixture of traditional and contemporary with a mix of the organ, music group (which is yet to reform following the pandemic) and video hymns.

All are welcome to attend our regular services and as well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. In 2021 we celebrated 15 Baptisms (these restarted in August following the pandemic), 3 Weddings and conducted 28 Funerals in church and 18 at the Crematorium.

Since the pandemic began we have livestreamed all our Sunday Services and many of our special services including Easter, Christmas, Commemoration and funerals upon request. This was made possible through individual donations given to purchase a new computer and cameras. Each Sunday during 2021 we would have an average of around 28 online. It's worth pointing out that this could be multiple people watching for each of the 30.

The Church of England uses October as a 'usual' month to collect attendance data. The figures for 2021 were affected by the pandemic, in October 2021 we had a usual Sunday attendance of 42.

Deanery Synod

Our current members of Deanery Synod are: Howard Barker, Simon Bartholomew, John Molloy, Revd Paul North & Revd Mike Turnbull. Revd Ken Sambrook had been a member this year until his death. Our members of the Deanery Synod provide the PCC with an important link between the parish and the wider structures of the church. Please see the included report for the activities of the Synod this year.

Our Vision Statement

Our vision is to be a welcoming, Christ-centred church, where everyone is valued and nurtured, actively sharing the joy of Christ in our communities.

We aim to achieve this by:

1. Looking to the Future - ensuring we encourage, support, nurture and help our young people so they can pray together, worship together, learn together, live out their faith together, grow in faith together.
2. Working with and in our Local Community - serving our community and showing God's love through our actions.
3. Developing Discipleship - praying together, worshipping together, learning together, living out our faith together, growing in faith together.

Parish Magazine

The magazine returned to print in March 2021 and was in the form of a 1st Sunday supplement of the Weekly Sheet. However, due to the lack of articles and news submitted, the last edition was January 2022. All news and articles given via the Church Office are now included on the Weekly Sheet and the Blog (the same articles on both). This keeps things more up to date and relevant. The PCC will consider the future of the magazine during 2022.

Social Media

We have a presence on Social Media as follows: stmaryswistaston.org.uk
facebook.com/stmaryandstluke :: youtube.com/StMarysWistaston1:: Twitter: [@maryandluke](https://twitter.com/maryandluke) :: Instagram: [@stmarywistaston](https://www.instagram.com/stmarywistaston). Nearly all enquiries for Weddings & Baptisms come via the Website. The Facebook page has 640 followers, YouTube 102, Twitter 295 and Instagram 91. Facebook & Twitter are popular for general enquiries. Bob Squirrell & Mike Turnbull look after the website & Mike Turnbull manages the Facebook, YouTube, Twitter & Instagram accounts. If you are on Social Media please Like or Follow us and share what we do - it's an effective way to share what we do.

Outward Giving

As a church the PCC have agreed for many years to give away 10% of our planned and plate giving to various Charities each year. In 2021 we gave away £4,640 and it was given to: Church Missionary Society, Crosslinks, Tear Fund, USPG, The Bible Society, The Children's Society, The Church Army, CPAS, Clergy Pensions, St Luke's Healthcare for the Clergy, Chester Clergy Family Trust, Crewe Christian Concern, The YMCA Crewe, Christians Against Poverty, Nantwich Food Bank & St Paul's Pantry. These Charities were chosen in 2019 and will be reviewed by the PCC in 2023. Individual amounts are available from the Treasurer on request.

Ecumenical Relationships

The church is a member of Churches Together in Crewe and we have been involved, where possible, with meetings, services and events through the year.

Reserves Policy

It is PCC's policy to maintain a balance on funds (if possible), which equates to at least three months unrestricted payments, equivalent to £35,000 (based on last year's expenditure) to cover emergency situations that may arise from time to time and to cover liabilities. The PCC considered our finances at our March 2022 meeting and were confident that we could meet our liabilities as they fall due.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is – we really couldn't do it without you!! In particular, we want to mention our churchwardens Joy Chaplow & Sue Squirrel who have worked tirelessly on our behalf and to Diane Edge-Robinson who has helped us all to understand the church's accounts and its finances.

Structure, governance and management

The PCC is a charity registered with the Charity Commission; Registered Charity number 1130599. The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's & St Luke's the membership of the PCC consists of the Rector, Associate Priest, Churchwardens, the Reader, Pastoral Worker, Deanery Synod Members, there is also the opportunity for 12 members to be elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC after a 6 month period.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. Due to the pandemic, the PCC only met twice in person during the year – all other business was conducted by email.

PCC Sub-Committees – did not meet in 2021

Administrative information

The correspondence address is C/O The PCC Secretary, Church Office, Church Lane, Wistaston, Crewe. CW2 8HA. 01270 567119. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011). Registered Charity number 1130599.

PCC Membership 2021-2022

Name	Elected or Role	Retire
Mike Turnbull	Rector	Ex Officio
Paul North	Curate	Ex Officio
Ann Stubbs	Pastoral Worker	Ex Officio
Mike Carter	Elected	2022
Jenny Hall	Elected	2022
Simon Bartholomew	Elected	2022
Vacant	Elected	2022
Joan Cadman	Elected	2023
Mike Felton	Elected	2023
Chris Horne	Elected	2023
Diane Edge-Robinson	Elected	2023
Di Carter	Elected	2024
Daphne Gregory	Elected	2024
Margaret Shephard	Elected	2024
Frances Latham	Elected	2024
John Molloy	Deanery Synod	30 June 2023
Howard Barker	Deanery Synod	30 June 2023
Simon Bartholomew	Deanery Synod	30 June 2023
David Illing	Co-opted	2022
Joy Chaplow	Warden	2022
Sue Squirrell	Warden	2022

Appointed by the PCC

Electoral Roll Officers: Sue & Bob Squirrell :: Safeguarding: Joy Chaplow

Independent Examiner: Kathy Simms.

Architect – Graham Holland Associates. 4 King Street, Knutsford, Cheshire WA16 6DL

Our Bank - The Cooperative Bank, PO Box 250, Delf House, Skelmersdale. WN8 6WT.

Day to day management of the Church is exercised by the Rector and Wardens.

Formal Reports

Fabric Report

Quinquennial Inspection

The architect Graham Holland has now been commissioned to carry out this work. No date as yet agreed for inspection.

Attempted break-in

Sometime around 20th January 2022 there was an attempted break-in at St Mary's – both the Church and Choir Vestry. Ongoing Police investigation. This included: The side choir vestry door, fire door and side window. Details of a faculty, 'List B' below:

List B Application Archdeacon's Written Notice (Rule 3.3)

In the diocese of Chester Parish of Wistaston Church of Wistaston: St Mary
The Venerable Ian Bishop Archdeacon of Macclesfield Application Details:
(B1-1)

Works of repair affecting the fabric or historic material.

Repair/replace damaged Choir Vestry door and reglaze two glass panels within a fire door and replace glass pane (pre 1960) in opening window - side elevation. You have consulted me on a proposal to undertake the above matter without a faculty under rule 3.3 of the Faculty Jurisdiction Rules ("the Rules") on the basis that it falls within List B.

I have consulted the Diocesan Advisory Committee, or such of its members or officers as I thought fit, on the proposal.

I am satisfied that the proposal is a matter prescribed in List B and that none of what is proposed is excluded by rule 3.5 of the Rules.

The works may be implemented without faculty, subject to the following conditions: The works to be under the direction and subject to inspection by the church architect Specified conditions:

- The repair does not introduce material of a type that does not already form part of the fabric or historic material that is to be repaired.
- The repair does not involve the substantial replacement of a major part of the fabric or of historic material.
- Details of any materials to be used are submitted to the archdeacon when the archdeacon is consulted on the proposal to undertake the matter.
- The works do not involve any new disturbance below ground level.
- The parochial church council's insurers are notified if external scaffolding is to be erected.

Signed: Ian Bishop Date: 03/03/2022

Damaged External Wall

Damage to wall caused by van collision. The driver has admitted liability and we will not have to pay any excess on our insurance policy. It is hoped that the repair work will commence week beginning 14th March 2022.

Most of the chairs which were removed from St Luke's and stored at St Mary's during the pandemic have been returned to St Luke's.

The kneelers which were stored in the Choir Vestry have been placed back in St Mary's.

St Luke's

As above, most of the chairs have been returned to St Luke's.

Church Hall

The Kitchen upgrade project has not yet started.

Churchyard

Contractors Sivoris continue to maintain the areas around the churches, churchyard and hall to a high standard.

Sue Squirrell and Joy Chaplow, Church Wardens 03/22

Financial (Treasurer's) Report

I look back at my first 12 months in the role of Treasurer. First and foremost, I have to thank Daphne Gregory for taking on the task of training me in such difficult and challenging circumstances, when we could not get together or have access to each other's screen.

High level overview from the financial report 2021:

- Our income last year was £112,378.40 and our expenditure was £140,113.20, overspent in the books by £27,734.80. However as per note 1 on the accounts £46,631.56 of the expenditure was the 'loan/liability' total of the deviation from our Parish Share payments for 2020 and 2021.
- Our Parish Share payment to the diocese was £39,882.20 (£32,996.20 deviation for 2021). Note the report shows £86,513.76 against 1910 however this includes the raising of the 'loan/liability' for both 2021 and 2020, as per above.
- Utilities were all affected by the ups and downs of use during Covid and the way in which data was communicated to the supplier. I would like to say we will get a better view next year but this will be affected by the large increases that have already been predicted.
- Upkeep of Church Services is up on 2020, which may be a result of the recommencement of services and additional equipment needed for on-line connection.

- Cleaning is up on last year as the Hall and St Luke's reopen for hire.
- Generally all giving us up on last year, with a few exceptions. I believe that giving through the bank should be promoted as one of the best ways of giving, due to little third-party input, no collection fee and it gives us a regular income, which helps forecasting.
- Once again, a fabulous total on the Fetes and Sales, which is all down to Mike and Chris Horne and Joan Cadman; to be clear they ask for no contribution towards ingredients, jars, packaging etc. This was our biggest fund-raising event in 2021 due to ongoing Covid restrictions.
- Gift Aid recoverable tax was slightly down on the previous year.

Communication between the Giver and the Church during the pandemic has been more challenging.

- Letting income totalled £8562.30 from the Church Hall and £1984.50 from St Luke's. Polly is working hard to maximise the potential.
- The upkeep of our churchyard is an ongoing challenge, and we are grateful for grants to help with this. In 2021 we received £3000 from Wistaston Parish Council and £300 from Rope Parish Council.
- Furlough Grants continued for a period of time through 2021.

Finally from me, a special thanks goes to the approvers who I constantly pester for their

'tick' on payments within the banking system, your patience is very much appreciated.

Diane-Heather Edge-Robinson

Treasurer, St Mary's Wistaston PCC

Parochial Church Council – Secretary's Report

In the first half of the year, the PCC continued to conduct its business by email, in the ongoing Covid situation. Most of this related, inevitably, to the continuing impact of the pandemic on our worship services and our finances, as well as Church Hall lettings.

In February, our long-serving treasurer indicated that she wished to step down. In an email, Revd Mike expressed the PCC's thanks for her dedicated service:

"We are all deeply indebted to Daphne for the fantastic work she's done over many years and not least in transitioning the accounts to the new software in 2020"

Also that month, we agreed proposals for the reopening of our churches, and set a date for our APCM, with plans to conduct this as an online meeting.

In May, the APCM duly took place, with only Revds Mike and Paul in church, together with the Wardens. Unusually, the wardens were sworn in at St Mary's, there being no Archdeacon's Visitations taking place this year.

Following the APCM elections, the PCC welcomed Diane Edge-Robinson as our new treasurer, and also Frances Latham as a new PCC member – again, inevitably, by email!

In September, we were finally able to organize a formal meeting of the PCC. This took place physically in church, but with some members "attending" virtually via the internet. By this time both churches were fully open, but with restrictions in place.

A regular item on our agenda is "Our Worship: looking back and looking ahead": on this occasion, Revd Mike observed that it was "Good to have some live music back in church with Ian playing the organ again." He also expressed his thanks "to everyone who has made worship possible in church and also online."

The final meeting of the year, in November, was tinged with sadness, as we noted the absence of one of our longest-standing members, Revd Ken Sambrook. Tribute was paid to his wise counsel and vast experience, which are sorely missed. We remembered, too, the ministry of Revd Frank Powell, also recently departed.

Going forward in 2022, it is inevitable that the PCC, and by extension, the whole church family, will face some challenges on the financial front; but we can take encouragement from the fact that a continuing increase of attendance in person at our services promises some return to normality, with the prospect of planning social events and a renewal of shared fellowship.

David Illing
12.04.2022

Deanery Synod Report

The Synod met three times during 2021: 23 February (on Zoom), 17 June (St Mary's, Nantwich) and 8 November (St Chad's, Wybunbury). Along with worship and the usual business of Synod the following items were discussed: Worship during Lockdown, Livestreaming Services & Living in Love and Faith. There were also elections to Diocesan Synod and Revd Mike was elected to it.

Electoral Roll

After a revision of the Electoral Roll which was 'closed off' on 17th April 2022 in preparation of the 2022 Annual Parochial Church Meeting, the figures stood at: Total: 176, of which 127 are resident and 49 are non-resident. This compares with figures at the

last APCM: Total: 177, of which 130 were resident and 47 non-resident.

Sue & Bob Squirrell Electoral Roll Officers

Sidespeople at our Churches

[Appointed at the first PCC Meeting following the APCM]

The following people are willing to carry on with their duties as Sidespeople at both our Churches

St Mary's

'Head' Sidespeople: Marian Carter, Joy Chaplow (new) and Margaret Shephard.

Sidespeople: Frances Barker (new), Howard Barker, Syd Carter, Diane Edge-Robinson, Catherine Gallagher, Camilla Green, Alex Percival, Pam Pritchard, Jenny Varty,

St Luke's

'Head' Sidespeople: Daphne Gregory, Frances Latham, John Molloy and Brian Simpson

We would like to thank everyone who has contributed to the smooth running of both churches in their capacity as sidesperson. This is a much valued role in God's Ministry.

We also welcome Frances Barker and Joy Chaplow as new members at St Mary's.

Sue Squirrell and Joy Chaplow

Church Wardens

Minutes of the Annual Parochial Church Meeting held on Sunday 16 May 2021

Rev. Mike Turnbull welcomed attendees opened the meeting with a prayer, thinking back over the year and a blessing for the meeting. This was followed with an explanation of the purpose of the meeting and that the meeting is split into 2 parts as listed above. He also explained the difference this year as there are no visitation services due to COVID therefore, the wardens would be sworn in during the meeting which is different to previous years. Thanks were given to Joy and Sue for their encouragement and support in 2020 during this difficult year.

Meeting of the Parishioners

Two nominations for Church Warden for 2021 - 22 or until the next APCM. The two nominations are Joy Chaplow and Sue Squirrell they will be the wardens until the next meeting. Both were sworn in by Rev Turnbull and admitted to the office of church warden.

Annual Parochial Church Meeting

Rev. Mike Turnbull reminded attendees that the Trustees Report and Financial Statement have been available in church and online for more than 14 day so there is no legal requirement for these to be read during the meeting.

1. Apologies for Absence

Catherine Gallagher, Di and Mike Carter

2. Minutes of the APCM 2020

No amendments to the meeting of Oct 2020. These were signed as a true record of the meeting

3. Formal Reports - No questions

- a. Daphne Gregory retires at this meeting as Treasurer and Rev. Mike Turnbull thanked her for her encouragement and support in this role. She has made sure that we are compliant with laws and dealing with correspondence including electronic paperwork. In 2020, she successfully transitioned the accounts to a new online accounting package which will give us better financial data. The role is a very important role in the church life.

4. Elections and Appointments

- a. Elect Members for the PCC. The following will serve for 3 years: Daphne Gregory, Margaret Shephard, Diana Carter, Francis Latham, Diane Edge-Robinson
Also David Illing was Co-opted on to the PCC (David had recently retired as a Reader. Rev Mike thanked David for service as a reader for many years. It has been fantastic to have his support over the years).
David Illing will continue as PCC Secretary
John Molloy will remain as Vice Chair
Diane Edge-Robinson will be Treasurer
- b. Assistant Wardens: These will be the same as last year and they are: Marianne Carter, Margaret Shephard, Di Carter, Chris Horne

- c. Appoint Sidespeople: Thanks to those who have offered to be sidespeople. Particular thanks to Neil Cadman who after many years of service has stood down from the role. We also give thanks Josie Percival who sadly passed away in March this year, we give thanks for her life today and for her role as sidesperson and all the welcoming she did over the years. She will be sorely missed.
 - d. Appointment an Independent Examiner: Kathy Simms will continue in this role and we look forward to working with her again this year.
5. Safeguarding
- Joy Chaplow continues as our safeguarding officer. She is up to date with safeguarding matters and procedures and on 30 March 2021 she completed the Diocesan Safeguarding Leadership Course so she is a fully qualified Safeguarding Officer. In 2020 we completed the Past Cases Review 2 and nothing was found to report and the Diocese was informed of this. Our website has Safeguarding links and is kept up to date with the latest news and information. All those who work with young people have an enhanced DBS and all PCC members are encouraged to read and familiarize themselves with our safeguarding policy. Speak to any of the clergy or Joy Chaplow if you have any questions or concerns.
6. Time for questions: No questions
7. Any other Business
- Special vote of thanks from Simon Bartholomew on behalf of the parish to the wardens as they have gone above and beyond the expectations. Also thanks from Howard and Frances Barker, to Mike and Paul for all they have done this year. Mike thanked Rev. Paul North for his assistance in the technical and production side of the online services, his creativity and eye for detail as this has been amazing. Also to Bob Squirrell for working on the sound so that parishioners get the same service online as in church.
- Joy Chaplow (on behalf of her and Sue) added her thanks to Rev. Mike Turnbull and Rev. Paul North for ensuring that the congregation had spiritual nourishment throughout the past year. Mike acknowledged the thanks.
- Jenny Hall from St Luke's has temporarily stepped down as sidesperson but the hope is that she will be able to return to the role.
- Rev. Turnbull closed the meeting with a reminder to read the reports if not already done so and ended with a prayer of thanks.

**Independent Examiner's Report to the membership/trustees of
St Mary's Wistaston & St Luke's Willaston, Parochial Church Council, Chester Diocese.**

I report to the trustees on my examination of the accounts of St Mary's Wistaston & St Luke's Willaston ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Charities Act; or
2. the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature: Kathleen Sim

Date: 14.2.22

Mrs K Simms, 35 Berkeley Crescent, Wistaston, Crewe. CW2 6QB

Approved by the Parochial Church Council on: 21st March 2022

Signed by the Treasurer: Diane Heather Edge

Name: Diane-Heather Edge-Robinson

Signed by the Rector: M.F. Turnbull 6 March 2022

Name: Michael Francis Turnbull

St Marys Wistaston
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	77,658.81	469.59	-	78,128.40	72,118.90
Income from charitable activities	21,918.80	-	-	21,918.80	14,832.53
Other trading activities	10,621.79	-	-	10,621.79	5,986.33
Investments	5.81	-	-	5.81	118.10
Other income	1,703.60	-	-	1,703.60	-
Total income	111,908.81	469.59	-	112,378.40	93,055.86
Expenditure on:					
Raising funds	-	-	-	-	-
Expenditure on charitable activities	140,079.20	34.00	-	140,113.20	120,750.43
Other expenditure	-	-	-	-	-
Total expenditure	140,079.20	34.00	-	140,113.20	120,750.43
Net income / (expenditure) resources before transfer	(28,170.39)	435.59	-	(27,734.80)	(27,694.57)
Transfers:					
Gross transfers between funds - in	-	-	-	-	650.00
Gross transfers between funds - out	-	-	-	-	(650.00)
Other recognised gains / losses					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	(28,170.39)	435.59	-	(27,734.80)	(27,694.57)
Reconciliation of funds					
Total funds brought forward	75,602.82	(1,228.83)	-	74,373.99	102,068.56
Total funds carried forward	47,432.43	(793.24)	-	46,639.19	74,373.99

Notes from the Treasurer regarding the 2021 accounts:

- (1) Due to the impact of Covid-19, the Parish of St Mary's Wistaston & St Luke's have paid a deviation to the parish share. During 2020 the payments were tracked on an excel spreadsheet and were transferred into the accounts in August 2021 under 6601:Loan received.
- (2) The reduction of nominal account code 0911 Book Sales Fundraising, which is due to an incorrect posting in the prior year (2020) for this nominal account code and subsequently the reduction of 6591 Cash in Hand St Luke's Book Sales to NIL.

St Marys Wistaston

Statement of Assets and Liabilities (by code)
As at: 31 December 2021

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Tangible Assets						
6431: CHURCH HALL EQUIPMENT	19,395.00	-	-	-	19,395.00	19,395.00
6432: ST LUKE'S CHURCH	2,663.00	-	-	-	2,663.00	2,663.00
6433: NEW BELLS	6,628.00	-	-	-	6,628.00	6,628.00
Total	28,686.00	-	-	-	28,686.00	28,686.00
Current Asset - Cash At Bank And In Hand						
6501: Co-op Bank Current Account	(61,183.27)	114,876.65	(840.83)	-	52,852.55	33,818.30
6505: CCLA (CBF) CHURCHYARD DEPOSIT ACCOUNT	2,819.82	-	-	-	2,819.82	2,818.35
6510: CCLA (CBF) DEPOSIT ACCOUNT	8,323.76	-	-	-	8,323.76	8,319.42
6511: TOWER A/C - BELFRY	20.00	0.50	-	-	20.50	20.00
6512: TOWER A/C - WEDDINGS	175.12	(79.40)	-	-	95.72	76.72
6520: LAG BANK ACCOUNT	380.41	-	-	-	380.41	440.41
6590: Cash in hand ST MARYS	-	-	117.00	-	117.00	117.00
6591: CASH IN HAND ST LUKE'S BOOK SALES	-	-	-	-	-	59.00
6592: CASH IN HAND CHURCH OFFICE	-	-	2.39	-	2.39	2.39
6593: CASH IN HAND LAG	23.40	-	-	-	23.40	23.40
6594: CASH IN HAND ST LUKE'S FLOWERS	21.00	-	(16.00)	-	5.00	35.00
Total	(49,419.76)	114,797.75	(737.44)	-	64,640.55	45,729.99
Liability - Agency Accounts						
6699: Agency collections	-	-	55.80	-	55.80	42.00
Total	-	-	55.80	-	55.80	42.00
Liability - Creditors: Amounts Falling Due In One Year						
6601: Loans received	46,631.56	-	-	-	46,631.56	-
Total	46,631.56	-	-	-	46,631.56	-
Net total assets	(67,365.32)	114,797.75	(793.24)	-	46,639.19	74,373.99

Represented by

General (Unrestricted)	(67,365.32)	-	-	-	(67,365.32)	(30,523.20)
Designated - ChHall	-	17,203.64	-	-	17,203.64	19,871.71
Designated - ChYard	-	35,783.64	-	-	35,783.64	34,756.70
Designated - Gift Aid	-	54,967.96	-	-	54,967.96	44,727.57
Designated - JnChurch	-	120.01	-	-	120.01	145.99
Designated - KITCHEN FUND	-	3,131.15	-	-	3,131.15	3,131.15
Designated - Mag	-	(1,048.61)	-	-	(1,048.61)	(1,154.88)
Designated - StLsFundraising	-	1,625.55	-	-	1,625.55	1,673.35
Designated - StStones	-	1,128.81	-	-	1,128.81	1,097.83
Designated - Tower Fund Wed	-	1,885.60	-	-	1,885.60	1,876.60
Restricted - Flowers	-	-	687.37	-	687.37	622.37
Restricted - None	-	-	119.39	-	119.39	119.39
Restricted - War Memorial	-	-	(1,600.00)	-	(1,600.00)	(1,970.59)

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Total	(67,365.32)	114,797.75	(793.24)		- 46,639.19	74,373.99



St Marys Wistaston

Analysis of income and expenditure
Selected period: 01 January 2021 to 31 December 2021

	General	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments from:						
Donations and legacies						
0101 - PLANNED GIVING - BANK (for standing orders)	27,562.00	-	-	-	27,562.00	24,224.00
0110 - GIFT AID ENVELOPES	1,725.30	-	-	-	1,725.30	-
0110A - PLANNED GIVING ENVELOPES (for weekly envelopes) DO NOT USE	(20.00)	-	-	-	(20.00)	1,128.80
0201 - PLANNED GIVING ENVELOPES (for weekly envelopes)	3,592.95	-	-	-	3,592.95	-
0201A - GIFT AID ENVELOPES DO NOT USE	30.00	-	-	-	30.00	3,047.15
0202 - PLANNED GIVING - CAF & GAYE	5,088.00	-	-	-	5,088.00	4,693.50
0203 - PAYPAL GIVING	50.00	-	-	-	50.00	464.12
0204 - SUM UP GIVING	1,961.91	31.28	-	-	1,993.19	2,583.65
0205 - GIVE A LITTLE	-	-	-	-	-	-
0206 - AD HOC BANK DONATIONS	4,993.60	-	285.52	-	5,279.12	2,824.24
0301 - Open Plate Giving - (cash & cheques on plate excluding envelopes)	3,675.61	-	3.50	-	3,679.11	3,310.97
0303 - STEPPING STONES - subscriptions	-	38.00	-	-	38.00	90.40
0401 - SUNDRY DONATIONS	6,834.94	-	81.57	-	6,916.51	3,649.09
0402 - FLOWER DONATIONS	-	-	99.00	-	99.00	54.00
0410 - Giving through church boxes	60.50	34.50	-	-	95.00	530.35
0501 - One-off Gift Aid gifts	-	360.00	-	-	360.00	350.00
0550 - Donations - special appeals	1,388.82	-	-	-	1,388.82	4,050.00
0601 - Tax recoverable on Gift Aid	-	10,240.39	-	-	10,240.39	12,415.44
0701 - Legacies	1,595.40	-	-	-	1,595.40	-
0801 - Recurring grants	4,867.13	3,300.00	-	-	8,167.13	8,183.78
08A1 - Non-recurring one-off grants	-	-	-	-	-	313.65
0901 - Other funds generated - funds from Easy-fundraising	248.48	-	-	-	248.48	205.76
Donations and legacies Totals	63,654.64	14,004.17	469.59	-	78,128.40	72,118.90
Income from charitable activities						
0910 - FUNDRAISING - FETES, sales etc	897.30	-	-	-	897.30	852.50
0911 - BOOKSTALL SALES - fundraising	(11.20)	(47.80)	-	-	(59.00)	151.78
1101 - Fees for weddings, funerals & BAPTISMS	10,659.50	10,208.50	-	-	20,868.00	13,828.25
1102 - TOWER	-	212.50	-	-	212.50	-
1240 - Church Hall Lettings - Fundraising	-	-	-	-	-	-
Income from charitable activities Totals	11,545.60	10,373.20	-	-	21,918.80	14,832.53
Other trading activities						
1210 - BOOKSTALL - money received from the sale of books, periodicals etc	-	-	-	-	-	-
1230 - HALL - rent	-	8,562.30	-	-	8,562.30	4,304.78
1241 - ST LUKE'S - rent	1,984.50	-	-	-	1,984.50	1,504.50
1250 - Magazine income - advertising	-	-	-	-	-	-
1260 - Parish magazine sales	-	74.99	-	-	74.99	177.05
Other trading activities Totals	1,984.50	8,637.29	-	-	10,621.79	5,986.33

	General Designated Restricted Endowment			This year	Total Last year
Investments					
1020 - Bank and building society interest	5.81	-	-	-	5.81 118.10
Investments Totals	5.81	-	-	-	5.81 118.10
Other income					
1310 - Insurance claims	1,703.60	-	-	-	1,703.60 -
1320 - Surplus - sales of fixed assets	-	-	-	-	- -
Other Income Totals	1,703.60	-	-	-	1,703.60 -
Income and endowments Grand totals	78,894.15	33,014.66	469.59	-	112,378.40 93,055.86

Expenditure on:

Raising funds

1710 - Costs of applying for grants

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Raising funds Totals

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Expenditure on charitable activities

1831 - LOCAL OUTWARD GIVING	1,232.00	-	-	-	1,232.00 940.00
1832 - NATIONAL OUTWARD GIVING	1,416.00	-	-	-	1,416.00 375.00
1833 - INTERNATIONAL OUTWARD GIVING	1,545.00	-	-	-	1,545.00 375.00
1850 - Home mission	40.00	-	-	-	40.00 50.00
1870 - Secular charities	-	-	-	-	- -
1910 - Ministry parish share etc	86,513.76	-	-	-	86,513.76 58,712.64
2000 - Employee Tax/NI Due to HMRC	636.00	-	-	-	636.00 579.80
2002 - VERGER FEES	347.20	-	-	-	347.20 246.40
2003 - ORGANIST FEES	191.00	-	-	-	191.00 64.50
2004 - BELL RINGERS HONORARIUM & RECTORS BOOK ALLOWANCE	417.00	281.00	-	-	698.00 343.50
2005 - SUPPORT COSTS - includes training and education	-	-	-	-	- 11.94
2101 - RECTOR - expenses	50.00	-	-	-	50.00 32.50
2102 - HOSPITALITY	-	-	-	-	- 31.13
2120 - RECTORY - council tax	2,317.29	-	-	-	2,317.29 2,207.29
2145 - RECTORY - water rates	507.64	-	-	-	507.64 534.66
2150 - RECTORY - telephone	-	-	-	-	- -
2151 - CURATE - expenses	435.48	-	-	-	435.48 407.68
2201 - CHURCH EXPENSES - mission & evangelism	-	-	-	-	- 74.60
2202 - CHURCH EXPENSES - Stepping Stones	-	7.02	-	-	- 7.02
2203 - EXPENSES LAG	60.00	-	-	-	60.00 514.00
2301 - ST MARYS - insurance	2,181.85	-	-	-	2,181.85 2,176.85
2302 - ST LUKE'S - insurance	1,070.67	-	-	-	1,070.67 1,088.53
2330 - ST MARYS - maintenance	389.77	-	-	-	389.77 691.68
2331 - ST LUKE'S - maintenance	1,124.02	-	-	-	1,124.02 975.73
2332 - ST MARYS - cleaning	748.81	-	-	-	748.81 447.60
2333 - ST LUKE'S - cleaning	756.85	-	-	-	756.85 805.38
2340 - UPKEEP OF CHURCH SERVICES	2,998.61	360.00	-	-	3,358.61 359.32
2341 - FLOWER EXPENSES	-	-	34.00	-	- 34.00
2350 - Upkeep of churchyard	-	12,438.56	-	-	- 12,438.56 20,388.26
2371 - Church office - BUILDING EXPENDITURE ONLY	-	-	-	-	- 30.00
2401 - ST MARYS - electric	759.62	-	-	-	759.62 549.05

	General Designated Restricted Endowment				Total	
					This year	Last year
2402 - ST LUKES - electric	480.76	-	-	-	480.76	593.49
2410 - ST MARYS - gas	2,393.82	-	-	-	2,393.82	1,756.19
2421 - ST LUKES - water	222.69	-	-	-	222.69	87.97
2530 - HALL - electricity	-	579.70	-	-	579.70	598.15
2540 - HALL - gas	-	2,442.57	-	-	2,442.57	3,004.79
2550 - HALL - insurance	-	2,181.85	-	-	2,181.85	2,176.86
2560 - HALL - maintenance	-	2,164.11	-	-	2,164.11	1,548.36
2561 - HALL - cleaning	-	1,387.77	-	-	1,387.77	132.01
2580 - HALL - water	-	854.96	-	-	854.96	475.19
2581 - Magazine expenses	-	-	-	-	-	140.88
2601 - Governance costs examination/audit fee	-	-	-	-	-	2,000.00
2602 - CHURCH ADMINISTRATION	2,042.20	25.98	-	-	2,068.18	2,160.00
2603 - PARISH ADMINISTRATOR	4,858.23	1,619.41	-	-	6,477.64	6,708.61
2701 - ST MARYS - major repairs structure	-	-	-	-	-	-
2702 - ST LUKES - major repairs structure	-	-	-	-	-	-
2710 - ST MARYS - major repairs installation	-	-	-	-	-	865.05
2711 - ST LUKE,S - major repairs installation	-	-	-	-	-	3,280.00
2720 - ST MARYS - interior and exterior decorating	-	-	-	-	-	-
2721 - ST LUKES - interior and exterior decorating	-	-	-	-	-	-
2801 - HALL - major repairs - structure	-	-	-	-	-	-
2820 - HALL - major repairs - installation	-	-	-	-	-	1,610.00
2830 - HALL - interior and exterior decorating	-	-	-	-	-	-
2840 - Other PCC property upkeep	-	-	-	-	-	599.84
Expenditure on charitable activities Totals	115,736.27	24,342.93	34.00	-	140,113.20	120,750.43
Other expenditure						
Other expenditure Totals	-	-	-	-	-	-
Expenditure Grand totals	115,736.27	24,342.93	34.00	-	140,113.20	120,750.43

It is PCC's policy to maintain a balance on funds (if possible), which equates to at least three months unrestricted payments, equivalent to £35,000 (based on last year's expenditure) to cover emergency situations that may arise from time to time and to cover liabilities. The PCC considered our finances at our March meeting and were confident that we could meet our liabilities as they fall due.